

CPL Meeting Minutes 12-20-22 Trustee Meeting

Meeting Called to Order

In attendance: Andrea Libby, Julie Laracy, James Cousins, Ashley Danforth, Jason Cicero. Ellin Leonard, Kathy Bennett

Staff: David Smolen, Glynnis Knox

Consideration of Meeting Minutes - Nov. 2 - Public and Non-Public

There are a few missing votes regarding the budget. David will revise minutes and send a new draft.

Acceptance of Unanticipated Revenue of \$73

Motion made to accept Ashley

Seconded by Jason

All in Favor - 6:0 AYE

Treasurers Report

Jason read the Treasurer's Report.

Charter Trust account hasn't been updated. Jason is following up to get online access to the account.

Motion to Accept Report: Jason

Seconded: Ashley

All in Favor: Aye - 6/0

Director's Report

David Smolen presented the Director's Report

Andrea requested copy of information received from Computer Port. David to supply it.

Julie made a motion to accept Director's Report

Jason seconded it.

All in Favor: Aye - 6/0

New Business: Director Job Description

There was a discussion about adding an item under Management to address cyber security.

Further editing needed - no votes taken.

New Business: Creation of BOT Committees

They are not requiring a quorum. David to research if committees required to be public with minutes published.

Committee ideas:

Strategic Planning - Kathy

Personnel - James, Julie, Ashlee

Buildings & Grounds -

Finance -

Board Orientation -

As projects arise, committees can be formed to address certain issues.

Old Business: Strategic Plan

Copies of the plan handed out and asked BOT to review and come to the next meeting prepared to discuss and prioritize initiative.

Old Business: Public computing warrant article

Selectman support the warrant article. On the ballot it will say it was supported by the selectman 5-0.

New Business: Memorial in the park

Ginny offered to reach out to Brooke Barron's family to ask about a memorial. David also suggested incorporating into the memorial (if one is created) an acknowledgement of the damage to the building. Andrea is willing to go with Ginny.

Motion to ask Ginny Nossiff to speak to Brooke's family about their feelings about a memorial - Julie made the motion.

Motion seconded: James

All in favor: 6:0:1

New Business - Director Review Process

Julie will distribute review template for BOT to fill out, and to David to do a self review.

BOT comments due by Jan. 5.

Committee to meet week of Jan. 9

Review to take place by next board meeting by Jan. 17.

New Business: Trustee Budget Review

David presented the draft trustee budget for 2023.

Need to attribute funds to professional development and associate disbursement from donation account to offset it.

Budget to be updated. No vote taken.

Make a motion to go into non-public session: Ashley; seconded: James

Meeting goes into
Non-Public Session 5:22pm

Specific statutory reasons:
RSA91a3-2a