

The Conway Public Library Board of Trustees

Minutes December 19, 2016

Members present: Deb Cross, Donna Dolan, David Paige , Mark Hounsell, Linda Fox Phillips, Lucy Philbrick, Stacy Sand, and David Smolen, Director.

The meeting was called to order at 5:05 pm.

Minutes: Lucy moved, seconded by Deb, to approve the minutes as edited. The motion passed 5-1-1 with Mark voting no and Stacy abstaining as she was not present at the meeting.

Treasurer's Report: (Please see attached reports) Deb stated that the library has received the check from the town of Albany. Lucy moved and Linda seconded her motion, to accept the Treasurer's report. The motion carried 6-1 with Mark voting nay.

Director's Report: (Please see attached report) David reported that the State Historical Society will respond to the library's nomination as a historical building at their April meeting. The Conway Public Works staff are now plowing the library's driveway. Mark commented that the front steps need to be shoveled. Mark stated that he really likes seeing the cooperation between the library and the schools being publicized. David S reported that the information contained in the Bemis papers is really spectacular; he has posted information on the papers in Wikipedia and expects that researchers will make better use of them now.

Friends of the Conway Public Library: David stated that they will be reviewing their 2017 budget at their meeting on Wednesday. Lucy volunteered to replace Mark as the Board liaison.

New Business

CPL/Conway School District Collaboration: The Board responded to the drafted letter which David P had distributed. Donna suggested that the letter should summarize what is currently being done. Tara reported on current collaborative efforts with the elementary schools. She has requested reading lists from the schools' faculty but has not yet received them. Bob stated that there was a lot of interest in the materials in the Henney History room during the town's 250 year celebration in 2015. There is less happening this year. He has been organizing materials including pictures which show Conway village to be a mill town with large smoke stacks.

David P commented that one barrier to the schools using the library more is that of transportation. Donna stated that we should remind the guidance counselors that the library has materials for students to use to prepare to take the SAT's.

Director Evaluation: David P distributed the evaluation form for the trustees to use. There is a calendar on the last page describing the timing of the steps of the process. The Trustees will meet on January 30, 2017 to discuss their evaluations.

Board Members Issues:

Stacy requested that the materials for the board members be distributed a day or more before the meeting so the trustees will have adequate time to review them

Stacy said she feels it is reasonable for the board to review the question of sick time. David S will further research the issue to see what other town employees receive.

The next meeting of the Board of Trustees will be January 30, 2017

The meeting was adjourned at 5:55pm

Respectfully submitted,

Linda Fox Phillips, Secretary