

CONWAY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
15 GREENWOOD AVENUE  
Library Meeting Room  
November 16th, 2021  
4:00 PM  
Meeting Minutes

Trustees Present: Julie Laracy, Kathy Bennett, Alan Shapiro, Ellin Leonard, James Cousins, Jason Cicero  
Staff Present: David Smolen, Jeff Beavers  
Members of the Public: Ginny Nossiff

1. Call to Order. The meeting was called to order at 4PM.
2. Consideration of Meeting Minutes for October 19<sup>th</sup>, 2021. A motion was made to accept the minutes. All in favor 6-0
3. Acceptance of unanticipated revenue for the time period October 19<sup>th</sup> – November 16<sup>th</sup>, 2021. Director Smolen reported \$78.50 in unanticipated revenue. A motion was made to accept the revenue. All in favor 6-0.
4. Treasurer Report. Jason Cicero presented his report. A motion was made to accept the report.
5. Director Report. Director Smolen presented his report. Matters covered in his report include the following:
  - a. Library received \$15,000 grant from the National Library of Medicine
  - b. Staff are monitoring the national issue of people attempting to remove books from library shelves. Library staff are reviewing policies and procedures.
  - c. Library now offering “pinch” remote printing service
6. Discussion of Library Park, Survey Results Discussion. Friends of the Library Treasurer Ginny Nossiff distributed the results of the survey, A discussion ensued. The consensus view from the discussion was that the Library should move forward with renovation plans. Director Smolen will develop an RFP for a proposal from a landscape architect. No votes were taken.
7. *Youth Services Assistant* hiring recommendation. Director Smolen described the hiring process for the Youth Services Assistant position. He then made a recommendation to the Trustees that they hire Brett Gagnon for the Youth Services Assistant position starting November 17<sup>th</sup>, 2021 at the rate of \$18 per hour.
8. 2022 Budget Proposal. Director Smolen led a discussion of the 2022 Budget proposal. A discussion ensued. A motion was made to approve the bottom line number of \$565,592 in expenditures and \$14,600 for revenue to the Town. All in favor 6-0.
9. Public Comment. None.
10. Board Member Issues. None.
11. Adjourn. The meeting adjourned at 5:50 PM

Respectfully submitted,

David Smolen