

Conway Public Library Board of Trustees Meeting Minutes

Date: November 13, 2017

Time: 5:00 PM

Location: 15 Greenwood Avenue, Conway, NH 03818

Trustees Present: David Paige, Donna Dolan, Debbie Cross, Linda Fox Phillips, Lucy Philbrick, Stacy Sand, Brian Wiggin

Also Present: David Smolen,

1. **Call to Order.** The meeting was called to order at 5:00 PM.
2. **Consideration of Meeting Minutes October 16 and October 27, 2017.** October 16 minutes. Motion made by Stacy Sand and second Linda Fox Phillips to approve the minutes. The motion passed 6-0-1 (Debbie Cross abstain). October 27th minutes. Motion made by Linda Fox Phillips and second by Stacy Sand to approve the minutes. All in favor 7-0.
3. **Treasurers report.** Debbie Cross presented her report. Motion made by Lucy Philbrick, second by Stacy Sand to accept the report. All in favor 7-0.
4. **Acceptance of Unanticipated Revenue from October 14 – November 10th.** Director Smolen reported the Library collected \$36 of unanticipated revenue from 10/14/17 – 11/10/17. Motion made by Linda Fox Phillips, second by Stacy Sand to accept this unanticipated revenue. All in favor 7-0
5. **Director's Report** – Director Smolen presented his report. Discussion ensued about boiler #1, which is currently not working. Motion made by Donna Dolan to go forward to continue research on energy efficient boiler for the library. All in favor 7-0.
6. **Old Business** – December 2nd National Register of Historic Places event – Donna Dolan indicated personal matters require her to no longer take part in the planning of this event due to a lack of time. Director Smolen offered to take over planning for the event, working with other library staff members. The offer was accepted by the Trustees. No vote was taken on the matter.
7. **Board member issues** – Donna mentioned a program at Tin Mountain given by Edward Webster. Discussion ensued about Bemis collection and promoting history room materials.
8. **New Business** – request made by Director Smolen to purchase a rug for the children's room using 2017 unanticipated revenue. The cost of the rug was not to exceed \$500. All in favor 6-0-1. (David Paige abstained.)
9. **Set Date for Next Trustee Meeting** – December 4th, 2017.
10. **Adjournment** -- The meeting adjourned at 6:00 PM.

Respectfully Submitted,

David Smolen