

Conway Public Library Board of Trustees
Meeting Minutes
September 21st, 2020
4:00 PM
Library Meeting Room and Zoom
15 Greenwood Avenue
Conway NH 03818

Trustees Present: Kathy Bennett, Alison Memoli, Ashley Danforth, Peter Innes, Hans Hildebrand, Julie Laracy

Trustees Absent: Ellin Leonard

Staff Present: David Smolen

Members of the Public: None

Note: Kathy Bennett attended the meeting but was unable to vote due to the fact that she has not yet been sworn in.

Note: This meeting took place over the Zoom platform with the ability of the public to watch and take part in the meeting in the Conway Public Library meeting room. Director Smolen hosted the meeting and was sitting in the meeting room with his computer connected to the data projector.

1. **Call to Order.** The meeting was called to order at 4PM
2. **Board Meetings Live Streamed Over Facebook.** A discussion ensued over whether or not to live stream meetings over Facebook. The Trustees decided to not live stream their meetings. No votes were taken.
3. **Consideration of Meeting Minutes. August 15th, 2020.** A motion was made by Peter to accept the minutes. Second by Ashley. All in favor 5-0.
4. **Acceptance of unanticipated revenue. August 17th – September 19th, 2020.** Director Smolen reported \$117.75 for unanticipated revenue. A motion was made by Peter to accept the revenue. Second by Hans. All in favor 5-0.
5. **Treasurer's Report.** Peter presented his report. A motion was made by Hans to accept the report. Second by Ashley. All in favor 5-0.
6. **Director's Report.** Director Smolen presented his report. Matters highlighted in the report included the following:
 - a. A person needed to be no-trespassed due to him peeing into a flower pot near the front entrance. A discussion ensued about homelessness. Director Smolen will reach out to the "Way Station."
 - b. Submitted letter to the Town Manager indicating an interest in using space in the current Town Hall building for Henney History Room collections storage.
 - c. Informed Town Manager of likelihood of library not meeting its revenue projection for 2020
7. **Friends Report.** Director Smolen presented the Friends report. The Friends held their annual meeting and voted in the same slate of officers from the previous year. The Friends are considering a book sale for December.
8. **New Business. 2021 Budget Discussion.** Director Smolen presented a first draft proposal for the 2021 Library budget. A discussion ensued. Director Smolen will meet with Tom Holmes October 1st and report back to the Board. The Trustees will continue the budget discussion at their October meeting. No votes were taken.

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9. **New Business. Trustee acknowledgement of staff performance during the pandemic.** Alison expressed an interest in doing something to acknowledge the work of the Staff during the pandemic. No votes were taken.
10. **Public Comment.** None.
11. **Board Member Issues.** None.
12. **Adjourn.** The meeting adjourned at approximately 6:10PM.

Respectfully Submitted,

David Smolen

The next meeting will be October 19th.