

CONWAY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Meeting Minutes  
15 GREENWOOD AVENUE  
Library Meeting Room  
August 17th, 2020 - 4:00 P.M.

**Trustees Present:** Tim Westwig, Alison Memoli, Ashley Danforth, Peter Innes, Hans Hildebrand, Ellin Leonard, Julie Laracy

**Staff Present:** David Smolen

**Members of the Public:** None

Note: This meeting took place over the Zoom platform with the ability of the public to watch and take part in the meeting in the Conway Public Library meeting room. Director Smolen hosted the meeting and was sitting in the meeting room with his computer connected to the data projector. The meeting was recorded and the full video is available at <http://bit.ly/cplbotmtg08172020>

1. **Call to Order.** The meeting was called to order at 4PM.
2. **Trustee Resignation.** Tim Westwig announced he was resigning from the Board due to his moving outside the Town of Conway.
3. **Consideration of Meeting Minutes. July 20th, 2020.** A motion was made to accept the minutes. All in favor 7-0.
4. **Treasurer Report.** Peter Innes presented his report. A motion was made to accept the minutes. All in favor 7-0.
5. **Director Report.** Director Smolen presented his report. Matters mentioned in the report included the following:
  - Sherri Walker-Towle started July 27<sup>th</sup>
  - Statewide ILL service restarted on August 10<sup>th</sup>
  - Tara and Tessa have resumed in-person story time but now in the Park
  - Paypal account set up for electronic transactions
6. **Friends Report.**
  - Director Smolen presented the Friends Report. The Friends received a grant for \$3,450 from the State of NH as a part of the non-profit relief fund.
  - Director Smolen is working with the Friends on a long term plan for the garden beds in the park.
7. **CARES fund reimbursement discussion.** Director Smolen mentioned to the Trustees he is attending the Selectmen's meeting on August 18<sup>th</sup> to request funds received by the Town as a result of library spending be credited to the Library. No votes were taken.
8. **Town of Albany "voucher" discussion.** Director Smolen and Trustee Laracy will attend the Albany BOS meeting on August 19<sup>th</sup>. The library will discuss library cards procedures with the BOS.
9. **Public Comment.** None.
10. **Board Member Issues.** None.
11. **Adjourn.** The meeting adjourned at 5PM.

Respectfully Submitted,

David Smolen