

CONWAY PUBLIC LIBRARY
BOARD OF TRUSTEES
15 GREENWOOD AVENUE
Library Meeting Room
August 16th, 2022
4:00 PM
Meeting Minutes

Trustees Present: Julie Laracy, James Cousins, Jason Cicero, Ashley Danforth, Andrea Libby
Staff Present: David Smolen, Jeff Beavers
Members of the Public: None

1. Call to Order. The meeting was called to order at 4PM.
2. New Business: Investment policy review. Representative from Bar Harbor Bank and Trust, who manage library trust funds, met with the Trustees over zoom. They reviewed how the funds performed over the last year. No questions were asked. The Trustees then discussed the investment policy. A motion was made to affirm the investment policy. All in favor 5-0.
3. Consideration of Meeting Minutes. June 21st, 2022 and May 17th, 2022. A motion was made to accept both sets of minutes. All in favor, 5-0.
4. Acceptance of Unanticipated Revenue. June 21st, 2022—August 15th, 2022. Director Smolen reported \$49.75 in unanticipated revenue. A motion was made to accept the revenue. All in favor 5-0.
5. Treasurer Report. Jason Cicero presented his report. Director Smolen gave an update on the current operating budget. A motion was made to accept the report, all in favor 5-0.
6. Director Report. Director Smolen presented his report. Matters highlighted included the following:
 - a. Bookmobile Committee established mission and vision statement at their meeting on August 1st
 - b. All Strategic Planning convener groups have submitted draft statements
 - c. Building Committee met July 27th at Town Garage with Elizabeth Reynolds of Barba+Wheelock
 - d. Park renovation process continues. Schematic drawings to be presented at a special trustee meeting in September
 - e. Library gardener Leigh Grady has been paid \$1,085 so far with more invoices to come
 - f. Summer Reading Program concludes August 29th. Participation has been excellent.
 - g. Mission to Mars camp hosted three sessions and was a part of the “sampler” camp run by Joe Riddensdale
 - h. Friends plan to partner with “Thrift Books” to facilitate online sales of used books
7. New Business: Staff reorganization discussion. Director Smolen began a discussion about how to proceed with staffing now that Brett Gagnon has resigned. He presented two scenarios that the staff came up with after numerous discussions. No votes were taken.
8. Public Comment. None.
9. Board Member Issues. None.
10. Adjourn. The meeting adjourned at 5:30PM

Respectfully Submitted,

David Smolen