

CONWAY PUBLIC LIBRARY
BOARD OF TRUSTEES
15 GREENWOOD AVENUE
July 20th, 2021
4:00 PM
Meeting Minutes

Trustees Present: Julie Laracy, James Cousins, Ellin Leonard, Allan Shapiro, Kathy Bennett (KB phoned into the meeting)

Staff Present: David Smolen, Jeff Beavers. **Members of the Public Present:** None

1. **Call to Order.** The meeting was called to order at 4PM.
2. **Discussion of CRF for Government Buildings with Town Engineer Paul DegliAngeli.** A discussion ensued on potential CRF GB projects for the library building. Two projects that will be included in the upcoming CRF GB request for 2022 will be a new air conditioning system for the library and a new roof for the library addition. Given the current state of affairs with respect to the speed by which projects are being completed these days, the expectation is that funding will be secured in 2022 with the projects to take place in 2023.
3. **Consideration of Meeting Minutes.** June 15th, 2021. A motion was made to accept the minutes. All in favor 5-0.
4. **Acceptance of unanticipated revenue. June 15th – July 19th, 2021.** Director Smolen reported \$108 in unanticipated revenue. A motion was made to accept the revenue. All in favor 5-0
5. **Treasurer Report.** Treasurer Jason Cicero was absent so Director Smolen provided a brief review of library revenue and expenses over the last six months.
6. **Director Report.** Director Smolen presented his report. Items discussed included the following:
 - a. Library steps to be repaired by RWN of Conway
 - b. Summer Reading Program has good participation with over 300 sign ups
 - c. Mission to Mars camp to start next week
 - d. Library writing multiple grants for various project
 - e. Library interested in making cooperative consistent with NH RSA 53A to create a formal library district
7. **Strategic Planning Discussion.** Director Smolen distributed a timeline for the process as proposed by the consultants from Delphi Group. A discussion ensued. There was an interest in reducing the amount of work to be done in August due to conflicting schedules.
8. **Grievance Procedure Review.** A discussion ensued on the 2nd draft of amendments to the library grievance procedure. A discussion ensued. The discussion was tabled until the September meeting. No votes were taken.
9. **Public Comment.** None
10. **Board Member Issues.** Trustee Shapiro requested that the Board meetings be moved to 7PM. A discussion ensued. Trustee Shapiro then rescinded his request. No votes were taken.
11. **Adjourn.** The meeting adjourned at 5:25 PM

Respectfully Submitted,

David Smolen