

Meeting Minutes  
CONWAY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
15 GREENWOOD AVENUE  
Library Meeting Room  
June 15th, 2020 - 4:00 P.M.

Trustees Present: Tim Westwig, Alison Memoli, Ashley Danforth, Peter Innes, Hans Hildebrand, Julie Laracy  
Trustees Absent: Ellin Leonard  
Staff Present: David Smolen, Jeff Beavers  
Members of the Public: none

Note: This meeting took place over the Zoom platform with the ability of the public to watch the meeting in the Conway Public Library meeting room. Director Smolen hosted the meeting and was sitting in the meeting room with his computer connected to the data projector.

1. **Call to Order.** The meeting was called to order at 4PM by Tim Westwig
2. **Consideration of Meeting Minutes, May 18<sup>th</sup> and May 26<sup>th</sup>, 2020.** Motion to accept the minutes for both meetings made by Peter. All in favor. 6-0.
3. **Treasurer Report.** Peter presented his report. A motion was made to accept the report. All in favor 6-0.
4. **Director Report.** Director Smolen presented his report. Matters mentioned included the following:
  - a. Chromebooks now available for checkout
  - b. Country Picker removed a large amount of furniture, which is now in storage, for social distancing.
  - c. Library has secured three TRRE interns
5. **New Business. Implementation of Electronic Payment System.** A discussion ensued about the possibility of allowing the library to accept payment for goods and services electronically. A number of different payment processing systems were mentioned. Library staff will make a recommendation at the next meeting on which system to use. No votes were taken.
6. **Old Business. Safe Building Plan Discussion.** A discussion ensued about the library's Safe Building Plan. *A motion was made to affirm the plan and establish June 29<sup>th</sup> as the reopening date of the library.* All in favor 6-0.
7. **Public Comment.** None
8. **Board Member Issues.** None
9. **Adjourn.** The meeting adjourned at 5:06 PM

Respectfully Submitted,

David Smolen

Next Trustee meeting is July 20<sup>th</sup>