

CONWAY PUBLIC LIBRARY
BOARD OF TRUSTEES
15 GREENWOOD AVENUE
Library Meeting Room
February 22nd, 2021
4:00 PM
Meeting Minutes

Trustees Present: Alison Memoli, Peter Innes, Julie Laracy, Hans Hildebrand, Ashley Danforth, Kathy Bennett, Ellin Leonard

Staff Present: David Smolen, Jeff Beavers

Members of the Public: None

Note: This meeting took place over the Zoom platform with the ability of the public to watch and take part in the meeting in the Conway Public Library meeting room. Director Smolen hosted the meeting and was sitting in the meeting room with his computer connected to the data projector.

1. **Call to Order.** The meeting was called to order at 4PM
2. **Public Hearing: Acceptance of Unanticipated Revenue. \$25,000 from Boys and Girls Club of Central New Hampshire in accordance with NH RSA 202-A:4-c.** A discussion ensued about how these funds will be used. Director Smolen indicated the funds will be used for youth programming. A motion was made to accept the unanticipated revenue. All in favor 6-0.
3. **Consideration of Meeting Minutes. January 25, 2021.** A motion was made to accept the minutes. All in favor 6-0.
4. **Consideration of Non Public Meeting Minutes: January 25, 2021.** A motion was made to accept the minutes. All in favor 6-0.
5. **Acceptance of unanticipated revenue. January 25th, -- February 20th, 2021.** Director Smolen reported \$42.50 in unanticipated revenue. A motion was made to accept the revenue. All in favor 6-0.
6. **Treasurer Report.** Peter Innes presented his report. There was no discussion. A motion was made to accept the minutes. All in favor 6-0.
7. **Director Report.** Director Smolen presented his report. The library is going to need to request placing about \$9,200 into the budget at the upcoming Deliberative Session as a contingency against whomever is offered the Youth Services Assistant position needing a family health insurance plan. When the 2021 budget was being formulated the person in the position needed a single plan, which is what the library originally budgeted for. That person recently resigned her position and so there is a possibility that whomever the library offers the position to will need more than a single plan, hence the need to plan for that possibility. A discussion ensued on the subject. The Trustees agreed they would make a motion at the deliberative session to add this money into the Budget. No votes were taken.
8. **Friends of the Library Report.** Nothing to report. The Friends cancelled their February meeting.
9. **New Business. Volunteer Policy Review.** The Trustees reviewed the first draft for a volunteer policy. A discussion ensued on the draft policy. A discussion ensued on the question of criminal background checks for volunteers. Staff will submit a second draft that will address the issue. No votes were taken.

10. Public Comment. None.
11. Board Member Issues. None.
12. Adjourn. The meeting adjourned at 5:17 PM

Respectfully Submitted,

David Smolen

Next Trustee Meeting: March 15th, 2021