

The Conway Public Library Board of Trustees

Minutes

February 22, 2016

Members present: Deb Cross; Donna Dolan; Mark Hounsell; Bill Marvel; David Paige; Lucy Philbrick; Linda Fox Phillips; and David Smolen, Director.

Mark called the meeting to order at 4pm.

Minutes:

Minutes of the January 25, 2016 meeting. Mark moved, seconded by Bill, to amend the minutes of January 22, 2016. The motion carried 6-0-1 with Linda abstaining. David P moved, seconded by Deb, to approve the minutes as amended. The motion carried 7-0.

Minutes of the February 8, 2016 Emergency Meeting: Bill moved, seconded by David P, to approve the minutes as written. The motion carried 7-0.

Reports

Treasurer's report: (Please see attached report.) Bill commented that the report does not yet include a town approved budget, but the expenditures appear to be in line.

Director's report: (Please see attached report) David said he would edit the budget which includes \$9729 in Budget Committee cuts which will not adversely affect services to library patrons.

David P moved, seconded by Bill, to accept the Budget Committee's recommended budget reduction. The motion passed 7-0.

The Friends are planning to join MWV Promotions, an organization whose work is focused on area non-profits. David also reported that Betty has done the work of putting together a series on financial literacy which is being offered at the library.

David also commented that he is investigating methods for better displaying the books and materials offered at the library. He is planning to invite Laura from White Birch Books to do a walk through with him to make display suggestions.

New Business

David P passed out materials for the trustees to review which describe possible changes to the library's grievance procedures. He wants to address questions raised at the emergency meeting.

Board Members Issues

- A. Mark moved, seconded by Deb, that the board send a letter to our local representatives expressing support for HB 1508 which would allow libraries to have cryptographic software including TOR to protect the privacy of patrons on the Internet. David S said that our computer system is set up to scrub all records of patron use. The motion carried 6-0-1 with Donna abstaining.
- B. Bill confirmed his intention to continue to remind the public of Linda's role in past historical library events.

Non Public Session David P moved, seconded by Bill to conduct a non public session. The motion carried 7-0.

Returning from the nonpublic session; after discussion, the Trustees established the following Objectives for David for the 2016:

- A. Attend toastmasters to improve his public speaking skills
- B. Identify the company which will complete the library's building project
- C. Complete the migration to the KOHA ILS system
- D. Conduct a community needs assessment
- E. Begin the process of the library web site update

Lucy moved, seconded by Bill, to approve David's objectives. The motion carried 7-0.

Linda moved, seconded by David P, to approve the budget raise for David Smolen.

The next meeting of the trustees will be Monday, March 21, 2016 at 4pm

The meeting adjourned at 5:59pm.

Respectfully submitted,

Linda Fox Phillips, Secretary