

CONWAY PUBLIC LIBRARY
BOARD OF TRUSTEES
15 GREENWOOD AVENUE
Library Meeting Room
January 25st, 2021
4:00 PM
Meeting Minutes

Trustees Present: Peter Innes, Julie Laracy, Hans Hildebrand, Kathy Bennett, Ellin Leonard

Trustees Absent: Alison Memoli, Ashley Danforth, Hans Hildebrand

Staff Present: David Smolen, Jeff Beavers

Members of the Public: None

Note: This meeting took place over the Zoom platform with the ability of the public to watch and take part in the meeting in the Conway Public Library meeting room. Director Smolen hosted the meeting and was sitting in the meeting room with his computer connected to the data projector.

1. **Call to order.** The meeting was called to order at 4PM.
2. **Consideration of Meeting Minutes.** December 21, 2021. A motion was made to accept the minutes. All in favor, 4-0.
3. **Acceptance of unanticipated revenue. December 21st, 2020 – January 23, 2021.** Director Smolen reported \$47.40 of unanticipated revenue. A motion was made to accept the revenue. All in favor, 4-0.
4. **Treasurer Report.** Peter Innes presented his report. A motion was made to accept his report. All in favor, 4-0.
5. **Director Report.** Director Smolen presented his report. Matters mentioned include the following:
 - a. Budget Committee meeting was January 11th. A discussion ensued on the budget meeting.
 - b. The Director is interested in developing a facility assessment for the library. A discussion ensued.
 - c. The Ty Gagne program on January 21st was outstanding and well attended.
6. **Friends Report.** The Friends met on January 20th and adopted a budget for 2021.
7. **Old Business. Discussion of proposed MOU between CPL and Town of Albany.** A discussion ensued on the proposed revisions to the draft MOU made by the Town of Albany. The Trustees rejected the proposed changes. Trustee Laracy will communicate with TOA and relay this information.
8. **Public Comment.** None.
9. **Board Member Issues.** None.
10. **Non Public Session.** A motion was made to enter nonpublic session by Kathy, second by Julie. All in favor 4-0. The Trustees entered nonpublic at 4:50PM. The specific statutory reason for entering nonpublic was the following: *RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

Roll call vote to enter nonpublic: Peter Innes, yes. Julie Laracy, yes. Kathy Bennett, yes. Ellin Leonard, yes.

The Board exited nonpublic session at 5:17PM.

A motion was made to seal the nonpublic minutes by Peter, second by Ellin because it is determined that divulgence of this information likely would "affect adversely the reputation of any person other than a member of this board."

Roll call vote to seal the minutes: Peter Innes, yes. Julie Laracy, yes. Kathy Bennett, yes. Ellin Leonard, yes.

The motion **PASSED**.

11. **Adjourn.** A motion was made to adjourn the meeting. All in favor, 4-0. The meeting adjourned at 5:20 PM.

Respectfully Submitted,

David Smolen

The next Trustee meeting will be February 22nd at 4:00 PM