

CONWAY PUBLIC LIBRARY
BOARD OF TRUSTEES
15 GREENWOOD AVENUE
Library Periodical Room
January 18th, 2022
4:00 PM
Draft Meeting Minutes

Trustees Present: Julie Laracy, James Cousins, Jason Cicero, Kathy Bennett (remote), Ashley Danforth, Ellin Leonard, Alan Shapiro **Staff Present:** David Smolen, Tessa Narducci

1. Call to Order. The meeting was called to order at 4PM.
2. Consideration of Meeting Minutes. December 21st, 2021. *A motion was made to accept the minutes.* All in favor 6-0.
3. Treasurer Report. Jason Cicero presented his report. *A motion was made to accept the report.* All in favor 6-0.
4. Director Report. Director Smolen presented his report. *A motion was made to accept the report.* All in favor 6-0.
5. New Business. *Trustee Bylaws Review.* Director Smolen presented language to the Trustees that would allow for the remote participation of a minority of Board members. A quorum of Trustees would still need to be physically present at the meeting location. A motion was made to accept the language as written and add it to the bylaws, all in favor 6-0. *Note: with the new language Kathy Bennett now participated in the meeting.*
6. New Business. *Discussion of Emergency Meeting Power pursuant to RSA 91-A:2 III (b).* Director Smolen began a discussion about a provision of the Right to Know law that allows for an emergency meeting and would, in theory, allow for all board members to participate remotely. A discussion ensued. No votes were taken.
7. Old Business. *Collection Development Policy Review.* Director Smolen led a review of the Collection Development Policy, which included proposed changes to the policy. A motion was made to accept the changes. All in favor 7-0. (note: this was a roll call vote)
8. Old Business. *Director Review Process.* Trustee Laracy led a discussion of the Director review process. There was a feeling a new review document was needed and she presented a new form for Trustees to use for the Director Review. A discussion ensued. No votes were taken.
9. Old Business. *2022 Trustee Budget.* Director Smolen presented the 2022 Trustee budget. A discussion ensued. A motion was made to approve the budget with an amendment to include the building maintenance plan project to be led by Michael Castagna. All in favor 7-0. (note: this was a roll call vote.)
10. Public Comment. None.
11. Board Member Issues – *Trustee Communication Between Meetings.* To facilitate email communication, Julie asked the Trustees what their preferred email address was. No votes were taken.
12. Adjourn. The meeting adjourned at 5:15 PM.

Respectfully Submitted,

David Smolen