

The Conway Public Library Board of Trustees

Minutes April 24, 2017

Members present: Donna Dolan; Deb Cross; David Paige; Lucy Philbrick; Linda Fox Phillips; Brian Wiggin; Stacy Sand; and David Smolen, Director.

The meeting was called to order at 4:58 by David Smolen, Director.

Election of Officers: David S. asked for nominations for Chair. Lucy nominated David Paige, seconded by Donna. David Paige. was elected 7-0.

David P. asked for nominations for Vice Chair. Deb nominated Donna Dolan, seconded by Linda. Donna Dolan was elected 7-0

David P. asked for nominations for Treasurer. Stacey nominated Debbie Cross, seconded by Linda. Deb Cross was elected 7-0.

David P. asked for nominations for Secretary and stated that Linda did not wish to be recording secretary. Stacey nominated Linda Fox Phillips, seconded by Debbie. Linda Fox Phillips was elected 7-0 with the understanding that she would not be taking minutes.

It was decided that members would take minutes on a rotating schedule until other arrangements could be made. Lucy took the minutes for this meeting.

Minutes: Stacy moved, seconded by Lucy, to accept the minutes. Corrections were made and the corrected minutes were approved 7-0.

Treasurer's report: (Please see attached reports) Stacy moved, seconded by Donna, to accept the report as presented. The motion carried 7-0.

Director's report: (Please see attached report). Discussion focused on the proposed defunding of LSTA and the proposed elimination of IMLS. It was decided to invite Paul D. to the next meeting to discuss the removal of vermiculite from the attic before it is insulated.

Friends of the Conway Public Library: Cindy Graham reported that the Friends are continuing to look for a new treasurer.

Old Business: (Please see attached) Stacey presented the Trustees' Budget proposed by the Trustee's Budget Committee. It was moved by Lucy and seconded by Linda to accept the proposed Trustees' Budget as presented. The motion carried 7-0

It was moved by Donna and seconded by Linda to continue the budget committee with the same members. The motion carried 7-0. David S. and the Trustees should come up with a wish list for next year's budget.

New Business: David S. was asked to get a job description for recording secretary. For the now members will take the minutes on a rotating basis. David S. will ask Betty Parker if she would be willing to take the minutes for the Trustees' Meetings. This would provide consistency.

Board Member issues:

1. Brian is concerned about parking and suggested paving the area in front of the Library. It was decided to discuss this with Paul D. at the next meeting. The parking committee was reinstated with Brian as Chair and Linda and Lucy as members.

2. Donna wished to use the door on the Route 16 side of the Library. It was pointed out that security was an issue. It was discussed that the front door could be used for unique events, such as the celebration of the Library being named to the National Register of Historic Places.

3. Brian asked about using the empty room at the front of the Library for book sales. These could occur any time the Friends wished without having to move books. This idea will be taken to the Friends.

Public Comment: Bill Marvel questioned Brian's comment that statistics on visits are down. David S. pointed out that statistics are flat year to date, but were up in 2015-2016. Bill also questioned unspecified donations. Deb said that these are tracked separately for copier fees, and lost and damaged books. The monies are in a separate bank account.

Motion was made by Donna and seconded by Deb to go into non-public session under RSA 91-A:3, II. Roll call vote was 7-0.

The Trustees came out of non-public session. Stacey moved, seconded by Linda to seal the minutes of the non-public session. Approved 7-0

The next meeting of the board will be May 15, 2017 if Paul D. is available.

The June meeting was scheduled for June 19th with Charter Trust making a presentation.

The meeting was adjourned at 6:30 pm.

Respectfully submitted,

Lucy Philbrick