

Conway Public Library
Board of Trustees Meeting
10/11/23

Attending: Jason Cicero, Kathy Bennett, Julie Laracy, James Cousins, Andrea Libby

Staff: David Smolen, Andrea Masters, Tessa Narducci, Jeff Beavers

Meeting called to order: 4:34pm

Public Comment: None made

Approval of Meeting Minutes from Sept. meeting:

Julie suggested an amendment. Where it says "Joe Vitcus spoke ..." section - change to "board of trustees heard comments from Joe Vitcus and Tessa Narducci." Also correct attendees - Corey and Jason were in attendance.

Meeting Minutes accepted with revisions. Motion by Jason, seconded by Jason. All in favor:
AYE - 6:0

Acceptance of Unanticipated Revenue:

\$42

Motion to accept unanticipated revenue made by Kathy - seconded by Andrea Libby. All in favor:
AYE 6:0

Treasurer Report

Jason presented the treasurer's report.

Motion to accept the Treasurer Report. Jason made a motion to accept. Andrea seconded the motion. All in favor: AYE 6:0

Director's Report

David presented the Director's Report.

Motion to accept the Director's Report made by James; Jason seconded; all in favor AYE 6:0

CPL Friend's Report

David discussed activity with the Friends group and new president, Kim. Kathy to share fundraising spreadsheet with the rest of the BOT and all are encouraged to drop in ideas.

Link can be found here:

<https://docs.google.com/spreadsheets/d/1GO95UAz1YChv0Y2Y65UmQR1rMRoINpmsfaey1JlrAgl/edit?usp=sharing>

2024 Budget Review

David presented the budget review and memo summarizing the proposal. Board is supportive of the drafted budget presented other than use of Trust Funds. David will strike last paragraph of Budget Narrative. David suggested we come up with a policy for tapping trust funds. Board agreed that is a good future discussion point.

Julie requested timeline for budget, meetings, etc. so we can all get it in our calendars. David will follow up with calendar as soon as it is available.

Board Member Issues

- Climate Survey - James presented an update on the survey. Survey is set to begin Nov. 6.
- Holiday Party - Kathy noted that BOT has not been invited in the past; it might be fun if they were invited this year. Julie noted that perhaps we could offer board funds to pay for the party.
- Meeting/BOT Board Packet - Can we get it earlier. David suggested a week in advance.
- Closures - Board asked to get email if library hours of operations change.

Motion to Adjourn - 6:04pm