

Director Report November 8th, 2023

Administrative

- Established annual goals for Jeff Beavers
- Library appearing before BOS November 21st
- Met with Town Manager and Trustee Cicero regarding budget

Buildings and Grounds

- Children's Room Staff Furniture Project will commence November 27th
- Furniture in the Children's Room currently will be moved to the non-public staff work area
- Building Committee recommends Knowles Industrial to perform façade repair work
- New flooring for Ham Room has been included in the 2024 Capital Reserve Fund for Government Buildings
- Deb Deschanes to paint meeting room in December
- Park Committee has met twice and is working on developing a "Case for Support"

Technology

- USDA grant kickoff meeting is November 21st
- Use of Square account at Trivia Night was a big success
- Purchased five new barcode scanners and working on installing a new cash register system

Programs

- Trivia Night netted approx. 2K for the Friends
- Sherri Walker Towle now creating Constant Contact email newsletter
- OBOV finale event had 104 participants
- *Fright Before Christmas* is November 16th
- *Family Game Night* is November 9th
- Library working with Conservation Commission on Walker Pond history trail

Collections

- Libby magazines had a record amount of checkouts (150) in October

Respectfully Submitted,

David Smolen