

Director Report September 13th, 2023

Administrative

- Held six month goals review with Tessa Narducci
- Glynis Knox annual review will be held September 19th
- Jeff Beavers annual review to be held October 1st
- Conducted wage survey using Town of Conway process
- Offered ILL Assistant position to Andrea Masters
- Appeared before Selectmen September 12th regarding Park warrant article

Grant News

- Library awarded \$340,000 grant from Northern Borders Regional Commission
- Library to receive approx. \$12,000 in hardware through UNH USDA grant that will promote telehealth in libraries

Building and Grounds

- Bidding docs, project manual, and drawings for façade repairs are now available. Contractor walk through is September 21st at 10AM
- Children's Room staff furniture project is proceeding
- Met with Alexander Franke regarding door rehab
- Security cameras installed by Pope Security

Collections

- Children's room now offering "Yoto Mini" for check out
- Jeff conducted a major weeding of the adult section

Programs

- Odyssey of the Mind starting up again
- Friends of the Library conducting book sale this week
- "Mini Movers" returns in October

Respectfully Submitted,

David Smolen