

# Director Report April 20<sup>th</sup>, 2021

## Administrative

- Search for new *Youth Services Assistant* continues
- Responded to multiple information requests for Town Audit
- Communicated with Town Officials regarding Main Street Project redesign
- NNHLC Annual Meeting was April 6<sup>th</sup>
- Researching 501c3 status for NNHLC
- Working with SAU 9 and Project Succeed on Summer Camp logistical matters
- Attending training May 5<sup>th</sup> for new TOC Finance office software
- Attended webinar “Managing Protected Leave” presented by Primex

## Buildings and Grounds

- Met with new library gardener, Leigh Grady, and discussed various projects
- Waiting on quote to install bollard in library park
- Received quote from GB Carrier for plaster ceiling repair

## Collections

- Sent GAR Flag to *Museum Textile Service* in Andover, Ma. for the purpose of having a conservation treatment report produced
- Submitting Mooseplate grant to pay for flag conservation treatment
- Working on creating gardening kits for the summer
- 275 items added and 512 deleted in March

## Technology

- Purchased two 3D printers and twelve VEX IQ Robotics kits for summer camp paid for by the Youth Programming grant. Cost was approx. \$8,700.
- Submitted grant proposal to the Henney Historical Fund to clean up data and upload our Conway vital records database
- NNHLC to use *Aspen Discovery* as new search tool for library catalog in 2022

## Programs

- Touch A Truck (Heavy Equipment Day) is April 21<sup>st</sup>
- *Sustainability: An American Literary History* is May 11<sup>th</sup>
- Bob Cottrell working on “Local History Minute” with Valley Vision
- Work continues on Redstone history project
- Library received \$500 summer learning grant from NHSL to study micro plastic contamination of the Saco River

Respectfully Submitted,

David Smolen