

Director Report January 25th 2021

Administrative

- Represented library at Budget Committee meeting January 11th
- Calculated staff vacation and sick time for 2021
- Performed annual review for Kate Baldwin
- Met with consultants from Delphi Group regarding strategic planning
- Annual NNHLC meeting is April 6th
- Submitted final report to Nonprofit Emergency Relief Fund (NERF)
- December 2020 circulation outpaced December 2019
- Town of Albany paid its balance due December 30th.

Collections

- 300 items added to the collection in December.
- 123 items withdrawn
- Ancestry.com now available through library catalog
- Considering purchase of WSJ online

Buildings and Grounds

- Researching costs for a “Facility Assessment & Analysis”

Programs and Outreach

- *Hooked: Narratives of Addiction, Recovery, and Redemption* was January 11th
- *The Last Traverse*, Ty Gagne Book Talk is January 21st
- Library received \$1,000 grant from Tufts Momentum Fund for technology training
- Library received \$25,000 grant from Boys and Girls Club of Concord for youth programming
- Snowsuit story time is February 3rd
- Online Lego Club began January 6th
- SRP planning has begun
- Staff have created “Make and Takes.” Poptart house kits and hot chocolate bombs.

Technology

- Researching costs of “Aspen Discovery” to improve user experience with library public catalog
- Purchased logmein account so all staff can access network from home

Respectfully Submitted,

David Smolen