

Conway Public Library Board of Trustees
Meeting Minutes
15 Greenwood Avenue
Conway, NH 03818
October 21st, 2019

Trustees Present: Lucy Philbrick, Hans Hildebrand, Julie Laracy, David Paige, Peter Innes, Tim Westwig

Trustee Absent: Alison Memoli

Library Staff Present: David Smolen

Members of the Public: None

1. **Call to Order.** Meeting was called to order at 5:00 PM.
2. **Consideration of Meeting Minutes. September 16, 2019.** *Motion was made to accept the minutes.* All in favor 6-0.
3. **Treasurer's Report.** *Motion was made to accept the report.* All in favor 6-0.
4. **Directors Report.** Director Smolen mentioned the following items:
 - Working with Rep. Steve Woodcock to amend NH RSA 202A: 17
 - New Statewide Interlibrary loan system went live October 8th
 - Fire Safety Story Time was well attended and resulted in three photos in the CDS.
 - KHS is dropping Overdrive Ebook service and encouraging KHS students and staff to access Ebooks via CPL
5. **Friends Report.** Director Smolen noted the Friends are having a book sale in December.
6. **Acceptance of unanticipated revenue. September 16th -- October 19, 2019.** Director Smolen reported the unanticipated revenue for the period was \$67. *Motion was made to accept the revenue.* All in favor 6-0.
7. **Old Business. 2020 Budget Proposal Review.** Director Smolen noted the various changes made in the proposal based on the discussion at the September BOT meeting. A discussion ensued on the Operating Budget proposal. A discussion ensued on the revenue projections. *A motion was made by David Paige, second by Lucy to approve the 2020 budget proposal and revenue projections as amended.* All in favor 6-0.
8. **Board Member Issues.** Lucy requested Director Smolen call the police about parking on Greenwood Avenue. David Paige asked if the Trustees would like to consider developing a strategic plan. Discussion ensued. Director Smolen will reach out to consultants.
9. **Public Comment.** None
10. **Adjourn.** Meeting adjourned at 6:35 PM

Respectfully Submitted,

David Smolen

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