

Conway Public Library Board of Trustees
Meeting Minutes
April 27, 2020
Conway Public Library Meeting Room
15 Greenwood Avenue

Trustees Present: Peter Innes, Alison Memoli, David Paige, Julie Laracy, Hans Hildebrand, Lucy Philbrick, Tim Westwig

Staff Present: David Smolen and Jeff Beavers

Note: This meeting took place over the Zoom platform with the ability of the public to watch the meeting in the Conway Public Library meeting room. Director Smolen hosted the meeting and was sitting in the meeting room with his computer connected to the data projector.

1. **Call to order.** The meeting was called to order at 4PM.
2. **Roll Call.** Chairmen called the roll. Peter Innes, present. Alison Memoli, Present. David Paige, Present. Julie Laracy, Present. Hans Hildebrand, Present. Lucy Philbrick, present. Tim Westwig, present.
3. **Consideration of Meeting Minutes, April 13, 2020.** *A Motion was made to accept the minutes. All in favor.* Roll Call Vote. All in favor 7-0.
4. **Director Report.** Director Smolen presented his report. Items highlighted from the report include the following:
 - Staff are working on revamping the summer reading program
 - Library working with White Birch Books through bookshop.org
 - Library working to expand and improve WIFI into park
 - Library produced PSA for National Library Week that ran on local radio stations
 - Book returns begin April 29th
5. **Coronavirus Update.** Director Smolen discussed library planning for the reopening of the building. A discussion ensued. No votes were taken.
6. **Default Budget Discussion.** A discussion ensued on how the default budget was formulated. Director Smolen mentioned he spoke with Town Manager Holmes that morning on the issue and received an email from Mr. Holmes about the 2020 default budget process. A discussion ensued about how to proceed should the default budget pass. Director Smolen will submit to the Trustees a revised budget proposal by May 4th. With the Town election appearing to be moving forward May 12th, the Trustees agreed to have a meeting May 13th should the default budget pass.
7. **Public Comment.** None
8. **Board Member Issues.** None
9. **Adjourn.** The meeting adjourned at 5:06 PM.

Respectfully Submitted,

David Smolen