

Conway Public Library Board of Trustees Meeting Minutes  
Conway Public Library, Meeting Room, 15 Greenwood Avenue, Conway, NH  
April 15, 2019  
5:00 PM

Trustees Present: David Paige, Lucy Philbrick, Tim Westwig, Peter Innes, Hans Hildebrand, Julie Laracy, Alison Memoli

Also Present: David Smolen, Library Director, Jeff Beavers, Assistant Director, Shirley Young FOCL Representative

1. **Call to Order.** Meeting was called to order at 5:00 PM by Director David Smolen
2. **Election of Officers. Chair of the Board.** Director Smolen asked for nominations for BOT Chair. *Motion made by Lucy, second by Alison to nominate Peter Innes as Chair of the Board. All in favor 6-0. Vice Chair. Motion made by David Paige to nominate Alison Memoli as Vice Chair. All in favor 5-0-1 (Alison abstained).* **Jullie Laracy entered the meeting at this time.** Treasurer. *David Paige was nominated as Treasurer. All in favor 7-0. Secretary. Motion made by Hans to nominate Julie Laracy as Secretary. Second by Alison. All in favor 6-0-1 (Julie abstained).*
3. **Consideration of Meeting Minutes.** Motion made to accept the minutes. All in favor 5-0-2. (Tim and Julie abstained)
4. **Treasurer's Report.** David Paige discussed the Town audit. *A motion was made to accept the report. All in favor 7-0.*
5. **Acceptance of Unanticipated Revenue March 18 -- April 13, 2019.** Director Smolen reported \$155.40 collected in this time period. *A motion was made to accept the revenue. All in favor 7-0.*
6. **Director Report.** Director Smolen presented his report. A discussion ensued on the NHDOT/Town of Conway/CVFD water and road project known as the "Main Street Project." Director explained he had a good meeting with Tom Holmes and Paul D about the first draft of the project proposal, which showed route 16/113 running through the library grounds.
7. **Friends Report.** Shirley Young mentioned the spring book sale and upcoming FOCL programs sponsored by New Hampshire Humanities.
8. **Discussion on the Use of Library as a Visitation Center.** Director Smolen talked about how the library has been used as a family visitation center, and what concerns the library has with that usage. A discussion ensued. DMS will review visitation center standards and clarify why any meetings take place here at all. The discussion also covered the possibility of having Town Attorney Malia craft an agreement with Norcross Circle Associates.
9. **Salary Policy.** David Paige discussed the rationale for amending the policy. Proposed policy was distributed. No votes were taken.
10. **Board Member Issues.** David Paige handed out Trustee welcome packets. Tim asked about the sign out front near the honor roll memorial.
11. **Adjourn.** Meeting adjourned at 6:30 PM.

The next Trustee meeting will take place May 20, 2019.

Respectfully Submitted,

David Smolen