

Conway Public Library Board of Trustees Meeting Minutes
Conway Public Library, Meeting Room, 15 Greenwood Avenue, Conway, NH
March 18, 2019
5:00 PM

Trustees Present: David Paige, Lucy Philbrick, Peter Innes, Stacy Sand, Brian Wiggin, Hans Hildebrand

Trustees Absent: Alison Memoil

Also Present: David Smolen, Library Director, Jeff Beavers, Assistant Director, Anne Smith, Friends of the Conway Public Library, Andre Comeau

Members of the Public: Tim Westwig

1. **Call to Order.** Meeting was called to order at 5:00 PM
2. **Consideration of Meeting Minutes, February 25th, 2019.** *Motion was made to accept the minutes. All in favor 6-0.*
3. **Unanticipated revenue. February 25 --- March 16th, 2019.** Director Smolen reported \$168 in unanticipated revenue. *Motion made by Brian, Second by Hans to accept the revenue. All in favor 6-0.*
4. **Treasurer Report.** David Paige presented his report. No votes were taken.
5. **Friends Report.** Friends representative Andre Comeau reported the raffle sales were brisk.
5. **Director Report.** Director Smolen presented his report.
 - Director indicated he plans to attend the NH DOT meeting about the Main Street Project. Extended discussion ensued about parking in Conway Village
 - Go live date for NNHLC migration is May 13th
 - Director had meetings regarding collaboration between CPL and CSD and Conway Rec
6. **2019 Library Trustee Budget.** Discussion ensued on the 2019 budget. Director Smolen talked about the library's budget position so far in 2019 and ways in which the Trustee budget might be able to help over the course of the year. No votes were taken.
7. **Meeting Room Policy.** Director Smolen presented a draft policy that would allow for birthday parties in the meeting room. A discussion ensued. *Motion made by Stacy to strike point 2 from the policy draft. The motion passed 4-2 (Brian and Peter voted no). Motion made by David, Second by Lucy to approve the revised policy 5-1 (Brian voted no).*
8. **Salary Policy.** David P. discussed the history of the salary policy and explained the proposed changes. No votes were taken. It was agreed the salary policy will be on the April agenda.
9. **Social Media Policy.** Director Smolen presented a revised draft policy. A discussion ensued. Concerns about the proposed policy included concerns about who can remove an unacceptable comment and what recourse a member of the public has if they feel their comment was removed in error. Multiple edits were made. *A motion was made to approve the policy as edited. All in favor 6-0.*
10. **Board Member Issues.** Brian requested the trustees have multiple handicapped spots. David P felt a second handicapped lot was warranted. No votes were taken.

11. Public Comment. Andre asked about timed parking. Stacy thanked Brian for his service and Brian returned the comment. (Note: This was Brian and Stacy's last meeting as Trustees)
11. Adjourn. Motion was made to adjourn at 6:40 PM.

Respectfully Submitted,
David Smolen