

Meeting Minutes
Conway Public Library
Board of Trustees
6/12/2024

1. **Call to order 5:05 PM.** In attendance: Trustees Julie Laracy, Corey Genest, Jeanne Wright, Chris Wong, and James Cousins. Staff members Jeff Beavers and Tessa Narducci
2. **Public Comments:**
Members of the public voiced concerns and curiosity relating to upcoming programming. The public's comments were acknowledged and for questions, encouraged to reach out to the group organizing the event, or to review the library policies for information, as appropriate.
3. **Consideration of Meeting Minutes for 5/8/2024:** *Chris made a motion to accept the minutes with a date correction; seconded by Corey. Motion carried 5-0-0.*
4. **Acceptance of Unanticipated Revenue:** Jeff reported that for May, 2024 \$29.45 had been received. *Jeanne motioned to accept the unanticipated revenue; seconded by Corey. Motion carried 5-0-0*
5. **Reports:**
 - a. **Treasurer:** no report
 - b. **Director:** see attached
 - c. **Friends:** no formal report, but Jeanne and Corey provided updates.
6. **Patron Services Policy Review:** At issue was the verbose phrasing of the policy and the particular cost of library cards for non-residents.
 - a. *Jeanne motioned to accept the more concise phrasing of the revised policy; seconded by Corey. Motion carried 5-0-0*
 - b. *James motioned to set the non-resident library card fee to \$45 for all non-residents (formerly \$45 for seniors, \$90 for non-seniors); seconded by Chris. Motion carried 5-0-0*
7. **Gifts/Naming Policy Review:** At issue was the lack of a policy defining the naming / commemoration of library facilities associated with gifts. *James motioned to approve the addition of a paragraph defining naming policy in relation to gifts to the library; seconded by Corey. Motion carried 5-0-0*
8. **Library Park Project Update:** Discussion covered a draft information packet to support fundraising efforts, what communication and meeting participation is appropriate between the friends and the board, and the donation tiers proposed by the friends for the fundraising campaign.
9. **Library Logo:** Discussion covered the design process and its considerations. *Jeanne motioned to approve the presented logo as the new official library logo; seconded by James. Motion carried 4-0-1*
10. **Barba Wheelock Invoice:** *James motioned to approve the monthly invoice pending sub-committee ratification; seconded by Jeanne. Motion carried 5-0-0.*
11. **Board Member Issues:**
 - a. Jeanne shared updates from her time at the NHLTA Conference (long-term deadline for reviewing sealed minutes, general counsel of considering an AI policy)
 - b. *Julie motioned to resign as Chair of the board; seconded by Corey. Motion carried 5-0-0. Julie then motioned to appoint James Chair of the board; seconded by Corey. Motion carried 5-0-0.*
12. **Meeting adjourned at 7:06 PM.** Next meeting July 10, 2024 at 5:00 PM.