

CONWAY PUBLIC LIBRARY
BOARD OF TRUSTEES
15 GREENWOOD AVENUE

January 10th, 2024
4:30 PM

Trustees In Attendance: James Cousins, Julie Laracy, Jason Cicero, Andrea Libby, Corey Genest, Jeanne Wright

1. Call to Order: The meeting was called to order at 4:35PM.
2. Public Comment. No public comment.
3. Consideration of Meeting Minutes. December 13th, 2023. James made a motion to accept the minutes, Andrea seconded. All in favor AYE 6:0
4. Acceptance of Unanticipated Revenue. December 13th, 2023 – January 9, 2023 James motioned to accept. Jeanne seconded. All in favor AYE 6:0
5. Reports
 - a. Treasurer Jason Cicero presented the treasurer's report. James motioned to accept. Andrea seconded. All in favor AYE 6:0
 - b. Interim Director - Jeff presented the Interim Director's report.
 - c. Friends - Jeff presented the Friend's report. Motion made by Julie to accept Interim Director and Friends reports. James seconded. All in favor. AYE 6:0
6. New Business: Library façade project contract review. The contract has been audited by the subcommittee, Primex and the town attorney. James motioned to accept the contract. Kathy motioned to accept, Jeanne seconded. The building subcommittee recommended that the board approve payment of Barba+Wheelock construction invoice. Julie made a motion to accept. James seconded. All in favor AYE 6:0. Credit cards in David's name need to be resolved. The library is in need of a credit card for these purchases. In the meantime, Jeff plans to meet with Deann at the town to request the town pay for library items and take costs out of the library's operating budget.
7. New Business. NNHLC Bookmobile Logistics and costs were discussed. More information is needed by way of a feasibility study over the long term use of a Bookmobile.
8. New Business: Password management software: Jeff to implement 1Password password locker software and hardware keys for 2fa.
9. Board Member Issues. Jason will end his tenure as trustee. David resigned his snow removal duties.
10. Public comment. Question asked as to why non-public trustee minutes are not posted on CPL site. Explanation of RSA 91-A:1 was provided.
10. Non Public Session as Per 91-A:3 – Personnel Matter
11. Adjourn. 6:58PM