

Meeting Minutes  
Conway Public Library  
Board of Trustees  
5/8/2024

1. Call to order 4:35 PM. In attendance: Andrea Libby, Julie Laracy, Jeanne Wright, Chris Wong, Cheryl Furtado, Corey Genest, staff member Jeff Beavers
2. Public Comments: None
3. Consideration of Meeting Minutes for 3/13/2024- Jeanne made a motion to accept the minutes as printed; seconded by Andrea. All in favor 3-0-1
4. Consideration of Meeting Minutes for 4/10/24- Andrea made a motion to accept the minutes; seconded by Cheryl. All in favor 4-0-2
5. Acceptance of unanticipated revenue- Jeff reported that through 4/30/24 \$81.00 had been received. Julie motioned to accept that amount; seconded by Cheryl. All in favor (4)
6. Reports: A.Treasurer: No report  
B. Director: See attached  
C. Friends: A sub committee on fundraising for the park project has been meeting regularly. They have questions about naming rights for possible large donors.
7. Election of Officers:  
Motion was made and seconded to nominate Julie Laracy as Chair. All in favor 5-0-1  
Motion was made to nominate Corey Genest as Vice-Chair. All in favor 5-0-1  
Motion Motion was made to nominate Andrea Libby as Treasurer. All in favor 5-0-1  
Motion was made to nominate Cheryl Furtado as Secretary. All in favor 5-0-1

Regular meetings will continue to be on the second Wednesday of each month with the time change to 5PM

8. Market Rate Adjustment- In compliance with the Conway town policy on employee compensation a discussion regarding the director's salary was raised. After much discussion Cheryl made a motion to increase the director's salary to \$75,000; seconded by Andrea. All in favor 6-0-0.
9. Naloxbox MOU- Motion was made by Julie to designate Jeff as the qualified employee in the MOA with the Carroll County Coalition for Public Health in regard to the NaloxBox; seconded by Cheryl. All in favor 5-0-0 Agreement will be signed with a sixty day termination day agreement.
10. Gifts/ Naming Policy Review- Jeff suggested revisiting this policy in light of the Friends solicitation for contributions for the park project. No action taken at this time.
11. Patron Services Policy Review- No action at this time
12. Barba Wheelock Invoice- Julie made a motion to pay the invoices for April and May; seconded by Chris. All in favor 6-0-0
13. NNLT Bookmobile Discussion- Jeff reported that the Madison library has opted out of supporting the bookmobile. Considering this and general lack of enthusiasm for the project the board decided not to continue participation in this project.

14. NHLTA Conference- conference will be June 5, 2024 in Concord. Board members need to respond by May 17, 202 to attend.
15. Staff Jackets/ Logo - A motion was made by Julie and seconded by Jeanne to approve the purchase of jackets for the staff. All in favor 5-0-0.  
New library logo was well received although the question of how to include NH was raised. Will revisit issue at next meeting.
16. Mold Remediation in Staff Workroom- Jeff reported that there is a serious problem with mold. EOC is scheduled to conduct an analysis tomorrow. Estimates for remediation will then be obtained. Staff was strongly advised not to use the Staff Room until this issue is resolved.
17. Board Member Issues- Julie received a written notice from Kathy Bennett resigning her position on the CPL BOT. Motion was made by Corey to accept her resignation; seconded by Andrea. All in favor 6-0-0.  
Our board will make a recommendation to the Conway Board of Selectmen regarding a replacement and that board will appoint a replacement.
18. Non Public Session as per 91-A:3- No session necessary
19. Adjourn: 6:55PM Next meeting - June 8, 2024 at 5PM

Respectfully submitted,  
Jeanne Wright  
5/9/24