

Director Report December 20th, 2022

Administrative

- Submitted paperwork to NH State Council on the Arts for Mooseplate grant
- Selectmen recommended library budget 5-0
- Selectmen recommended library warrant article 5-0
- Working with Friends on 2023 budget
- Attended Bookmobile Committee meeting December 5th

Technology

- Consulted with Computer Port on computer security
- Purchased iPad for staff to use instead of their personal devices for photos, videos, etc.
- Submitted 10K library tech grant to NH Charitable Foundation for new public computing system
- Working with Gibson Center on tech training and grant through "Digitunity"

Collections

- Jen and Kate working on cataloging standards manual
- Blue family donated collection of Henney family papers
- Friends have been awarded a \$1,000 grant from the Henney Historical Fund for No Co Reporter digitization

Buildings and Grounds

- Children's Room renovation completed (Yeah!)
- Occupancy permit process revealed need for new fire panel in addition attic
- Oak Pointe Associates submitted a conceptual plan for the park renovation

Programs/Outreach

- Library has two Odyssey of the Mind teams
- Staff created episode 2 of "Mysteries of the Conway Public Library"
- Director Smolen was a guest on White Mountains TV
- *Away in the Manger: The Nativity in Art* is December 21st at 6:30PM online over zoom
- *One Book One Valley* planning for 2023 has begun
- *Festival of Trees* was held Thanksgiving weekend and the following weekend

Professional Development

- Jen received training on copy cataloging through the State Library
- Director Smolen completed TENOR method class with Charles Jones
- David and Julie participated in the *Board Chair/Library Director* workshop

Respectfully Submitted,

David Smolen