

Director Report December 17, 2019

Administrative

- Conducting annual review for Tessa Narducci December 20th
- Serving on the Project Succeed Program Director search committee
- Attended SAU9 strategic planning session
- Represented library at Selectmen's budget meeting November 18th

Buildings and Grounds

- Received quote for new carpeting in the Children's Room
- Receiving quote from *National Library Relocation* for moving materials out of the Children's Room for the new carpet
- Meeting with civil engineers and obtaining quotes for sketches/drawings to improve drainage around certain areas of the grounds

Collections

- Submitted grant to *NH Electric Coop Foundation* to digitize rest of North Conway Reporter collection
- Children's Department to begin bilingual (Spanish/English) book collection
- Purchased subscription for New York Times online access

Programs/Outreach

- Bob Cottrell and Children's staff offering regular programs at the Adult Day Center.
- Jeff Beavers submitted \$750 grant request to "Let's Go 5210" for after school programming
- Library hosting "READS Roundtable" next April on "controversial programs"
- Ornament painting class was well attended.
- Gingerbread house program was well attended
- FOCL \$10 Bag book sale grossed \$1,658, netted \$1,200, and many books found new homes
- Teen Book group meets December 30th
- Gave tour of CPL to new CES Principal Jason Robert. Discussed possible areas of collaboration

Technology

- All library laptop computers updated to Windows 10
- Staff using *Adobe Spark* for graphic design work

Professional Development

- Staff took part in a CPR/First Aid training by Pam Clay-Storm December 16th

Respectfully Submitted,

David Smolen