

# Director Report October 18<sup>th</sup> 2022

## Administrative

- Conducted annual review of Jeff Beavers
- Met with Town Manager regarding 2023 budget
- Jen Spofford began work on October 12<sup>th</sup>. Orientation and training has begun.
- Director has made a second request to change banks
- Kate Baldwin returned to work October 3<sup>rd</sup>
- Bookmobile committee met October 3<sup>rd</sup>
- Began "Cheers for Peers" program
- Director attending Project Succeed advisory board meeting
- Director attending "Age Friendly Community Open Spaces" committee meeting

## Buildings and Grounds

- Building Committee met and reviewed proposal from Barba+Wheelock
- Children's Room renovation to begin December 2<sup>nd</sup>
- Park meetings and discussion continues
- Scheduled active shooter training with Conway PD
- Began parking lot rotation

## Technology

- Staff met with White Mountain Science Institute to discuss science camps during school vacation weeks
- Current public computing system will no longer receive updates or bug fixes
- Received quote from "Envisionware" for public computing system
- Working with Gibson Center on "Digitunity" and Spectrum grants

## Grants

- Submitting grant to Henney Historical Fund by the end of the month
- Submitting Redstone grant final report by the end of the month

## Collections

- Another 6 reels of No Co Reporter m-film digitized and available for use
- Meeting with NH State Law Librarian Mary Searles regarding training and access to Westlaw database

## Programs

- Sherri Walker-Towle is doing a great job as Program Coordinator
- Sara Moore program was well attended
- Fairy Festival was well attended
- Jeff Belanger program was well attended
- One Book One Valley concludes October 27<sup>th</sup>

Respectfully Submitted,

David Smolen