

# Director Report October 15, 2018

## Administrative

- Jeff Beavers began work October 1<sup>st</sup>
- Met with Town Manager Homes and Finance Director Gilligan October 11<sup>th</sup> and reviewed 2019 library budget proposal
- Cynthia Drake to begin work October 23<sup>rd</sup>. Will be trained in part by Cheryle O'Neill
- Glynis Knox now working Thursday instead of Friday
- Working with FOCL on 2019 Budget
- Submitted claim form and received check from the *Zonolite Attic Insulation Trust* for \$4,125

## Buildings and Grounds

- Sprinkler system testing conducted by *John Carter* October 9<sup>th</sup>
- CVFD walkthrough of building for Place of Assembly permit resulted in 13 violations, all of which have been resolved or are in the process of being fixed. CVFD has issued Place of Assembly Permit.

## Technology

- Jeff Beavers to take lead on website deployment

## Collections

- Developing "curriculum kits" for checkout. Working with SAU 9 to develop subject matter. Planning to submit proposal to Zeb's Charitable Foundation to fund project.
- Per the CVFD Chief, collection of Conway Daily Sun original newspapers had to be moved from the location they resided for years. Collection has now been stuffed into the History Room. Looking into off site storage for collection.
- Continued discussions on the *Northern New Hampshire Library Cooperative*
- Submitting grant to Henney Historical Fund for newspaper microfilm digitization

## Professional Development

- Bob Cottrell attended New Hampshire Archives Group workshop October 10<sup>th</sup>. Subject was the *Digital Public Library of America*.

## Programs and Outreach

- Metaphysical Fair had 60 attendees
- Director Smolen appearing on *Drive Time* for *One Book One Valley* October 22<sup>nd</sup>
- *One Book One Valley finale event at Kennett HS* October 25<sup>th</sup>
- Dine to Donate at Black Cap Grille October 25<sup>th</sup> for *One Book One Valley*
- *Critical Hours* book signing and presentation by Sandy Stott had 22 attendees
- Red Cross Blood Drive set up for next April
- Attempting to set up a meeting of the "Supervisor of the Checklist" in 2019 at CPL for the purpose of registering voters

Respectfully Submitted,

David Smolen