

Director Report September 18, 2017

Administrative

- Performed annual review for Glynis Knox
- Attended meeting of the Joint Loss Management Committee (Safety Committee)
- Received \$500 grant from Pequawket foundation for One Book One Valley
- Spoke with Terri Knowles on the use of unanticipated revenue

Buildings and Grounds

- Met with representatives from LCHIP regarding CPL grant proposal
- Graham Pemberly, mason, will be here Sep 19 to assess staining on brownstone column
- Public Works thinned out and pruned trees near western walkway
- CVFD performed occupancy certificate walkthrough Sep 14
- Scheduled annual fire sprinkler service with John Carter Sprinkler
- Scheduled carpet cleaning of children's room
- Received quote from Pope Security for security cameras
- Received quote from JJ Flooring for new flooring in basement

Collections

- Denied loan request of the Jackson Historical Society for Charles Codman painting

Technology

- Reviewed RFPs for website redesign
- Cheryl O'Neill presented program on "Google Docs" Sep 15

Programs/Outreach

- Joe McQuaid book signing is Sep 23
- Friends program on cellar holes is Sep 20
- Library will have cabin at "Halloween Town" working with Madison and Effingham PLs
- Tessa performing outreach at Children Unlimited on Fridays
- Bob Cotrell met with Chris Bailey of KHS to discuss ways students can use the History Room

Respectfully Submitted,

David Smolen