

Director Report August 19, 2019

Administrative

- Promoted Kathy Keene to *Interlibrary Loan Assistant* to take effect when Library Assistant position is filled
- Conducting hiring process for *Library Assistant* position
- Invoice from Attorney Malia is \$700

Technology

- Copier now able to scan documents and email directly to patrons. Library now able to track how many scans we perform for the public
- Jeff Beavers to run "Tech Tuesday" program series in the fall
- NH Executive Council approved State Wide Interlibrary loan system contract. CPL has submitted necessary paperwork to be a part of the new system.
- Director Smolen investigating possibility of staff being trained to assist public in submitting Medicare Part D application

Collections

- Lending models for e-books imposed on libraries by publishers creating challenges for libraries and increasing costs
- Annual circulation of e-books approximately 15% of total circulation
- Tech Services added 285 items to collection in July

Building and Grounds

- Researching possible use of insulating interior window inserts for building

Programs

- Library awarded \$4,000 grant from NH State Council on the Arts for graphic novel class
- Author Terry Farish visited library thanks to a CLIF grant. Forty Conway Rec campers walked over to attend program.
- Smokey Bear to visit CPL for Fire Prevention Week October 10th
- *Digging into Native History in New Hampshire* is August 24th
- Summer Reading Program concluded August 14th
- Library attempting to start Teen Leadership Council
- LGBTQIA Awareness Panel Discussion September 16th as a part of One Book One Valley

Respectfully Submitted,

David Smolen