Director Report July 20, 2020

Administrative

- Library building reopened to the public June 29th
- Conducted annual review of Bob Cottrell
- Conducted annual review of Tara McKenzie
- Conducted six-month goals review of Jeff Beavers
- Conducted six-month goals review of Tessa Narducci
- Conducted job search process for Library Assistant position

Buildings and Grounds

- Patrons have been very good about mask requirement
- Pope Security to install an Ethernet port at east end of building
- Staff cleaning on a regular schedule

Collections

- ILL service still not available

Programs/Outreach

- Conway Rec group visiting weekly in the summer
- Book Discussion Group for White Fargility was July 16th
- Summer meals program going well
- COVID Price is Right is July 25th
- Programming staff working with TRRE interns successfully
- Library providing Friday enrichments through Project Succeed
- Apply for Jobs Virtually is July 22nd and 29th
- Zoom Jeopardy is August 15th
- Bilingual story time series runs through September

Technology

- Purchasing speaker/mic for use in the park from North Conway Music Center

Respectfully Submitted,

David Smolen