

Director Report July 17, 2017

Administrative

- Betty Parker became a non-exempt, part-time, 35 hours per week, employee as of July 3rd
- Conducted six month goals review with Tessa Narducci
- Conducted annual review for Tara McKenzie
- Conducted six month goals review for Katie Cunningham

Collections

- Director met with sales rep. from "Library Ideas" regarding downloadable music service
- Director to meet with sales rep. from "Midwest Tape" regarding "Hoopla" digital service
- Library now offering "science backpacks" thanks to Tin Mountain Conservation Center
- Guide to the Samuel Bemis collection completed

Programs and Outreach

- Summer Reading Program has begun
- Tara McKenzie is doing story time on Mondays at Conway Rec
- One Book One Valley title for 2017 is "The One In A Million Boy" by Monica Wood
- Working on Ham Grant for One Book One Valley
- Huntress Bridge Band performing at Library as a fundraiser for the Agnes Kimball Children's Book Fund July 20th
- Staff will create a presenter information form for website

Buildings and Grounds

- Submitted grant proposal to LCHIP for vermiculite removal
- Vandalized "No Smoking" sign being replaced by Gemini Sign

Technology

- Completed RFP for library website
- Cheryl O'Neill is offering tech help on Tuesdays as a regularly scheduled program
- Director attending internet security workshop July 19th

Respectfully Submitted,

David Smolen