

Director Report May 17th, 2022

Administrative

- Brett Gagnon six-month review being conducted by Tessa Narducci
- Bob Cottrell annual review is May 25th
- Reimbursement check for privacy pod and Chromebooks sent to TOC
- Working with Technical Procurement Assistance Center to obtain SAM.gov number
- Strategic Planning (SP) workshop took place May 3rd and 4th
- DMS developing plans on next steps in SP process
- Bookmobile Committee met May 2nd for the first time
- Signed contract with Oak Pointe Associates for park project

Façade Project

- Condition Assessment Report being conducted by Barba+Wheellock of Portland, Maine
- Building Committee met April 27th
- Brownstone removed from library grounds
- LA Drew invoice arrived and sent on to Primex

Grants

- Submitted NHCF Express Grant for park project
- Mooseplate grant for GAR flag conservation to be submitted by June 24th
- Zeb Charitable Foundation grant to be submitted on May 12th
- Submitted interim report for Redstone project grant
- Submitted final report to NNLM for health literacy public programming grant
- Work on Redstone Project progressing. BC and DMS met design team at quarry site May 13th

Programs

- “Meeting Owl” purchased for \$500
- Developing health literacy program with Dr. Charles Felton and Gibson Center
- Etched glass program is full
- Meg Murphy hired to run book group on a contractor basis. Book group met May 16th

Friends of the Library

- Friends to participate in “NH Gives” for the first time
- Booksale brought in approx. \$1,400
- Art Auction brought in approx. \$1,200

Buildings and Grounds

- Michael Castagna visited library and is working on his report

Respectfully Submitted,

David Smolen