

Director Report April 16, 2018

Administrative

- Audit of library finances completed
- Betty Parker announced her retirement effective April 28th
- Kathy Keene training continues
- Director Smolen attended the Joint Loss Mgmt Committee meeting March 29th
- Attended annual meeting of the *Northern New Hampshire Library Cooperative* April 12th
- April 10th was *National Library Worker Day*

Buildings and Grounds

- Vermiculite removal completed April 10th
- Dead white birch tree removed from library grounds and being replaced with a red oak
- Sand on sidewalks to be removed with leaf blowers by Town Crew

Technology

- Have received three (3) quotes for new phone system
- Work on new website has commenced
- Cheryle O'Neil attended second MIT app inventor training

Programs and Outreach

- Bob Cottrell presented maple sugaring program to students at John Fuller
- National Register program received a front page story in the Conway Daily Sun
- Library now offering a pass to the New Hampshire State Parks system
- Local author Fair was April 14th
- Poetry Slam is April 16th
- Director Smolen to appear at Career Day at Pine Tree School
- Director Smolen recorded PSA for *National Library Week*

Collections

- Friends to Consider funding conservation treatment reports for library art work

Professional Development

- Director Smolen attended workshop entitled "Self Awareness and Communication" sponsored by the MWV Economic Council

Respectfully Submitted,

David Smolen