

# Director Report April 15, 2019

## Administrative

- Conducted six month review of Jeff Beavers
- Supplied information for Town wide annual audit
- Discussed with Attorney Peter Malia possibility of creating a MOU with *Norcross Family Associates* regarding “family visitation” activities at the library.
- CPL officially joined Northern New Hampshire Library Cooperative April 4<sup>th</sup>

## Buildings and Grounds

- Attended NH DOT meeting April 4<sup>th</sup>
- Met with Tom Holmes and Paul D regarding NH DOT Main St. Project
- Informed NH DOT CPL wants to be a “consulting party” consistent with Section 106 of the National Historic Preservation Act
- Met with Paul D April 9<sup>th</sup> about drainage issues around library
- Paul D recommended placing heated walkway repair work on CRF for Government Buildings
- Public Works will repair brick walkway damaged by sidewalk plow
- Setting up “crack sealing” for library parking lot

## Technology

- Go live date for new catalog is May 13<sup>th</sup>. Director Smolen coordinating migration work with other NNHLC Directors
- CPL in discussions to develop KOHA wide NH ILL system
- Phone system to be installed April 16<sup>th</sup>

## Collections

- 34 years of *North Conway Reporter* is now available online
- “Soap Maker” painting to be taken by conservator April 22<sup>nd</sup>

## Outreach/Programming

- Submitted grant proposal in the amount of \$3,994 to NH State Council on the Arts
- CPL awarded CLIF grant for Summer Reading Program
- Touch A Truck is April 23<sup>rd</sup>
- Insta Pot Program had 30 attendees
- Behind the Veil had about 25 attendees
- KHS Career Day is May 3<sup>rd</sup>
- Friends Trivia Night at Tuckerman’s is May 3<sup>rd</sup>

## Professional Development

- Much of the staff is attending the upcoming NHLA conference in Meredith

Respectfully Submitted,

David Smolen