

# Director Report February 26, 2018

## Administrative

- Conducted job search for Library Assistant Position working with Betty Parker. Reviewed over 20 applications and interviewed 5 people. Offered position to Kathy Keene of Conway.
- Attended multiple budget committee meetings
- Completed 2017 State Survey Report

## Technology

- Catastrophic failure of statewide ILL system continues to cause problems for library and staff
- Cheryl O'Neill presented program on "Google Sketch Up"
- Speaking to vendors on possible replacement of library phone system

## Collections

- Bob Cottrell working on cataloging backlog in history room
- Discovered photo of Thomas Silloway and painting by Anne Goldthwaite in attic

## Programming

- Series on gardening continues through May. First program on greenhouses had an attendance of 25.
- Celtic music program sponsored by NHHHC is March 14<sup>th</sup>
- Margaret Gaertner program on Thomas Silloway is March 24th

## Buildings and Grounds

- Working with Town on boiler replacement
- Working with Town on vermiculite removal

## Professional Development

- Tessa and Katie viewed webinar on dealing with library patrons who have a drug problem
- Tara Mckenzie is attending a conference on after school programs and programming

Respectfully Submitted,

David Smolen