

Director Report February 24, 2020

Administrative

- Staff background checks completed
- Continuing to work on the 2020 Budget process
- Working on strategic planning process. Meeting with consultants.

Buildings and Grounds

- Conducted safety inspection of the building with Dave Pandora and Andrew Smith for the Joint Loss Management Committee

Collections

- Working with Memorial Hospital and Gibson Center, developing senior information center kiosks
- Patrons using NYT access. Library continues to promote it.
- Collection of bilingual books purchased for the Children's Room

Outreach and Programming

- Bob Cottrell working with Conway Scenic Railroad on a project about "English Jack"
- Staff developing ideas to promote 2020 Summer Reading Program. The goal is record participation
- Census workers using library for training
- *Moved and Seconded: Town Meeting in New Hampshire* is March 3rd
- "Community Helper" story time being run last Thursday of each month. Jackson PD Chief Chris Perley is here Feb 27th
- Director attending "Outdoor Spaces Working Group" meeting March 4th
- Working on Direct Mail campaign for FOCL

Professional Development

- Director Smolen taking five-week webinar on "open data"

Respectfully Submitted,

David Smolen