

Director Report January 27, 2020

Administrative

- Performed annual review of Kate Baldwin January 23rd
- Established 2020 goals for Tessa Narducci
- Spent over 98% of 2019 budget
- Testified in front NH House Municipal Affairs Committee in support of HB 1452
- Strategic planning meeting held January 24th
- Appeared before Budget Committee and Selectmen in support of 2020 Library Budget
- Director working on 2020 “State Report”
- Northern New Hampshire Library Cooperative annual meeting is April 1st. Attendance by one trustee is required.
- Library circulation increased 4% in 2019 compared to 2018
- Wrote letter of recommendation for CES grant proposal to CLIF

Buildings and Grounds

- John Carter sprinkler company repaired two problems with sprinkler system
- Director no longer requesting library front driveway be plowed

Collections

- 274 items added to the collection in December
- 301 items deleted from the collection in December
- State Library floating idea to eliminate EBSCO databases to pay for new interlibrary loan system

Programs and Outreach

- Developing kiosk on “senior resources” with Memorial Hospital and Gibson Center
- “Melodies and Munchkins” has been well attended
- Current exhibition is of skate boards in support of Kevin Peare Memorial Skate Park
- Working with AARP to make library tax aide center in 2021
- Working with Census Bureau to promote the 2020 Census
- Take Your Child to the Library Day is February 1st
- Graphic novel course concluded January 8th
- Visited Gladys Brooks Memorial Library (MW Observatory Library) and offered advice on integrated library systems
- Intro to Argentine Tango starts February 1st
- Library now offering notary public service through Tara McKenzie

Technology

- Useful hardware upgrades purchased and installed

Respectfully Submitted,

David Smolen