

Director Report January 18th, 2022

Administrative

- Researching Family and Medical Leave Act
- Appeared before Budget Committee January 12th
- Training Annie Wehrli on bill paying software
- Kate Baldwin annual review is January 20th
- Working with FCPL on 2022 Budget
- Accepted resignation of Kathy Keene effective January 25th
- NNHLC meeting is April 5th
- Strategic Planning workshop has been postponed until the spring
- Brett Gagnon is doing a great job!

Buildings and Grounds

- Met with Conway PD about drug use in the building
- Obtaining quote from Intervale Lock and Key to change locks on public bathroom doors
- Met with Paul D and Julie Laracy about parking
- Staff planning for the arrival of the privacy pod

Technology

- Aspen Discovery training and implementation has begun
- Director Smolen arranging for purchase of 30 Chromebooks through Andrea Libby to be paid for by NLM grant

Collections

- 2021 circulation ahead of 2020 but less than 2019

Programs

- “All of Us” public programs scheduled for February and March
- “So You Are New To Medicare” is February 7th
- DIY Valentine Baskets is February 12th
- “Design Your Own Board Game,” four part program in February
- Planning for Summer Camp has begun with Project Succeed

Respectfully Submitted,

David Smolen