

FRIENDS OF THE CONWAY PUBLIC LIBRARY
Board Meeting, May 17, 2017

Present: (5 Directors): Eileen Brochu, Janet Kucera, Pat Hoffman, Cindy Graham, and Colleen Hill. Also present: Lucy Philbrick, David Smolen, Tessa Narducci and Betty Parker. Absent: Anne Smith, Shirley Young, Andre Comeau, Dottie Blake, Carol Saunders, Marcia Cohl and Director Nominee Trish Irwin.

The meeting was called to order by Janet at 3:45 pm. Janet announced that no votes could be taken due to lack of a quorum (Bylaws Article 3 Section 6 E. states a majority is required).

Secretary's Report: April Minutes were discussed and **vote tabled** until June meeting.

Treasurer's Report: **Vote tabled** till June meeting.

Checkbook balance:	\$12,130.16
CD Balance	\$5,026.70
Agnes Kimball (Children) Savings:	\$8,803.69
Mutual Funds: Growth	\$3,719.47, Index \$3,747.38 (\$7,466.85)

Colleen discussed whether One Book One Valley should have a separate checking account. A separate checking account will be opened for One Book One Valley. This will involve no output of money or increased duties for the Friends Board.

Agnes Kimball Account vote regarding allocation of funds was **tabled for June meeting**.

Librarian's Report:

David presented information on building projects (attic insulation). David is working on a grant application. Plans are finalized for summer programming. The on-line newsletter will be sent out May 20. Friends extended their thanks to David for his help with this project. DFAC at Chef's Bistro is on Wednesday, June 28th.

Trustee Report: Trustee Liaison to Friends, Lucy Philbrick, reported they are working on attic insulation and the issue of abatement. Funding sources for the project and benefits of insulation were discussed.

Committees:

Book Sale: Eileen will meet with Brian to hear about his idea for an additional book sale area in the library. David will either attend this meeting or provide his input at a follow up meeting if Eileen moves forward on this. Eileen also noted there are 900 books for sale in our Book Nook. The two Little Free Libraries have been active and Pat reported that residents at Conway Pines use our mini-library there and she has assisted with several library card applications.

Newsletter: The on-line/Constant Contact newsletter is complete and will be emailed this week to 3,400 email addresses. A two-page paper version is complete and copies will be made at the library for public events, as needed. Friends thanked David and Betty.

DFAC: Cindy will stop by Chef's Bistro to determine if any additional information is available regarding procedures. Betty will place a classified ad with the Daily Sun.

Old Business:

Treasurer Search: Colleen has written a procedures manual for Treasurer position. Colleen will follow up with Ginny Nosiff - who has expressed interest in joining the Friends and taking on the Treasurer and/or bookkeeper position - to discuss bookkeeping duties and possible times for Ginny to meet the Board (possibly the June meeting).

New Business:

Nomination of Trish Irwin for Friends Director **tabled** for June meeting.

Janet adjourned meeting at 4:45 pm. Approved by attending Directors.

Respectfully submitted,

Janet Kucera

Important Dates to Remember:

- Next Meeting: June 21th, 2017 at 3:45
- DFAC at Chef's Bistro is Wednesday, June 28th.
- DFAC at Ninety-nine is Thursday, July 6th.
- Summer Book Sale (one day only) is Saturday, July 29th.
- DFAC at Flatbread is Tuesday, August 29th.
- ANNUAL MEETING on September 20th, "A Walk back in Time, Cellar Holes".