

**FRIENDS OF THE CONWAY PUBLIC LIBRARY**  
**Board Meeting, April 19, 2017**

Present: (10 Directors) Anne Smith, Shirley Young, Eileen Brochu, Marcia Cohl, Janet Kucera, Pat Hoffman, Cindy Graham, Lucy Philbrick, Andre Comeau, Carol Saunders, and David Smolen, Library Director and Betty Parker, Library Liaison. Absent were Colleen Hill and Dottie Blake. Trish Irwin, community member, attended as guest.

Meeting called to order by Anne at 3:45pm.

**Secretary's Report:** March meeting minutes were unanimously accepted.

**Budget Report/Discussion:** In absence of Colleen, reported by Betty Parker.

Check book balance:	\$11,949.28
CD Balance	\$5,026.70
Agnes Kimball (Children) Savings:	\$8,759.46
Mutual Funds: Growth	\$3,555.78, Index \$3,677.59

**One Book One Valley will be made a separate account.**

**Librarian's Report:** Town operating budget was approved. Tessa's position will be full-time. A Concord Coach program will be presented on a Saturday morning with a coach from the Marshall collection. A letter was written to the editor by local librarians supporting (\$150 million fund) Library Services Act. These federal funds are a proposed budget to be cut. This money funds interlibrary loan services, research services, services to the blind, state library consultants and trainers. With assistance from Meals on Wheels, the library is discussing providing library services to the homebound. Masonry estimate to repair steps is forthcoming. One Book One Valley Choice for October is Douglas Preston's *Lost City of the Monkey Gods*. Garden Beds will be redone by the town. Tara will coordinate a garden program this summer.

**Old Business:**

Irish Songs & Stories program was well attended (30). The cost was \$150.

Treasurer Director and hired bookkeeping position were tabled to next meeting. Dottie will contact the bookkeeper from our accountant's, David Caputo, office.

Pat has set up and stocked a bookshelf at Conway Pines. She receives applications for library cards and book requests.

**Trustee Report:** Trustee Liaison to Friends, Lucy Philbrick, reports they are working on goals and budget. New outreach programs were discussed.

**New Business:**

It was felt that the fee for the "Darcy" program was more than Friends want to spend.

Newsletter: Proposal to go on-line approved. Report of discussion is below.

Eileen reports that Little Free Library at the beach has been reinstalled.

Kristin McDermott of Good Earth Gardening will plant again this year at the same cost.

Meeting was adjourned at 4:45 pm by Janet. Unanimous vote of motion by Eileen.

Respectfully submitted,

Janet Kucera

Important Dates to Remember:

- Bluebirds Concert and sing-along is on Tuesday, May 2nd at 6:30pm
- May 5th, annual volunteer appreciation party at Calumet at 6:00pm
- Next Meeting: May 17th, 2017 at 3:45
- DFAC at Ninety-nine is Thursday, July 6th.
- Summer Book Sale (one day only) is last Saturday in July which is July 29th.  
DFAC at Flatbread is Tuesday, August 29th.
- ANNUAL MEETING on September 20th, "A Walk back in Time, Cellar Holes".  
Meeting 6:00; program 6:30.

Newsletter Committee Discussion & Proposal of newsletter distribution:

- The **paper** copy of newsletter/ mailing costs about \$500 total. and may be redundant
- .Approx. 107 Friends members are on Betty's list to receive a **paper** copy of newsletter. Many of the 107 have an email address, and could have the newsletter emailed to them.
- Approx. \$200.00 plus is budgeted for printing and mailing the paper copy.
- The full newsletter could still go out - but as an email.
- The Friends' page on the library website could show more photos and descriptions of Friends activities and fundraisers (mini newsletter).
- Marcia and Janet could come up with the one page abbreviated version that would be printed at library as needed and used at events, on display, etc.
- Expense would include higher quality opaque paper and cartridge as it could be printed on library color printer on an *as needed* basis
- Pat could mail the one page abbreviated version that includes the membership form when she contacts members for membership renewal.
- Paper copy will be included in New Board Member Packet.
- David said to convert the text to Constant Contact (3000 contacts) it would take less than an hour to create a template and he would do this for the Friends newsletter.
- This proposal was agreed upon unanimously by the Board.