

FRIENDS OF THE CONWAY PUBLIC LIBRARY
Board Meeting, April 17, 2018 (Tuesday)

Present: (8 Directors) Anne Smith, Eileen Brochu, Cindy Graham, Pat Hoffman, Ginny Nossiff Dottie Blake, Shirley Young, and Andre Comeau.

Library representatives: Betty Parker, David Smolen. Trustee representative, Lucy Philbrick,

Absent: (5) Janet Kucera, Trish Irwin, Marcia Cohl, Carol Saunders, Vicki Klenk

The meeting was called to order by Anne at 3:45pm.

1. Secretary's Report: (Janet is absent). March 2018 meeting minutes were unanimously accepted.

2. Treasurer Report: Third Quarter Report as of March 31, 2018

- Balance Sheet, Total Liab & Equity / \$41,755.04, very strong position.
- Agnes Kimball Children's Fund was discussed. Ginny asked about goals for the disbursement for the AK endowment fund.
- Operating statement for Jan – March. No concerns.
- Differences between 'wish list', projects, and on-going expenses were discussed.
- Ginny suggested 'wish list' be discontinued. Special items requests not included in the approval operating budget shall be voted on by the Friends and recorded in the operating budget.
- Account structure changes will be made to maximize interest income and these changes will be reported within the next two meetings. At this time, we will also keep Agnes Kimball funds in their own unique accounts at TD Bank and Vanguard. This would provide better financial history for A/K accounts.
- VOTE: Conservation artwork evaluation and treatment appraisal costs by Martha Cox to come out of the savings. Vote was unanimous. David is coordinating the project.

3. Library Report:

- All warrant articles were approved.
- Attic project: Vermiculite was removed. Insulation will be installed in May.

4. Committee Reports:

Newsletter: Marcia & Janet were absent.

5. Trustees Report: Trustees voted Board positions as follows: Stacy Sand is chair, Brian Wiggin is vice-chair, David Paige is Treasurer, and Lucy Philbrick is secretary.

6. Old Business

Book Sale:

April book sale will be set up Friday, April 20th and run through (last day) Friday, April 27th. Ginny paid for the carts and dollies purchased by Eileen. Physically strong volunteers have been scheduled from the Carroll County House of Correction. Ginny will provide \$30.00 for the 'bank'.

Chairs: Cindy and Anne are researching sturdy chairs and a storage rack. Chair rack need to fit in elevator, and fit through a 3 foot door.

Motion to adjourned at 4:46 pm by Betty. Unanimous vote of motion to adjourn.

Respectfully submitted,

Betty Parker, Secretary Pro Tem

Important Dates to Remember:

Next meeting: May 16th at 3:45 pm