

Director Report January 30, 2017

Administrative

- Conducted performance review for Katie Cunningham
- Conducted six month "goals" review for Tara Mckenzie and Bob Cottrell
- Testified before municipal Budget Committee January 9th
- Year End Statistics compiled
- 2016 Budget finished up with over 99% expended
- Working with Town Hall Staff on Annual Report
- National Register nomination submitted to NHDHR. SHRC to review at their April meeting

Technology

- Director Smolen gave tech assistance program at Conway Pines Senior Housing
- Three Lenovo thin clients purchased for front desk. Three more to be purchased in 2017.
- Received quote for high speed fiber optic internet access

Building and Grounds

- Energy audit for attic insulation project schedule for early February with "Shakes to Shingles"
- Hot water heater replaced 1-26-17. Cost approx. \$600

Collections

- Working with Town Hall and Conway Historical Society to save curtain that has been in the Town Hall attic an untold number of years

Programs/Outreach

- Tessa serving on "Screenagers" panel at High School
- Take Your Child to the Library Day is Feb 7
- 2017 NH Humanities programming scheduled
- Tara offering new "Mousetrap Cars" program
- Library to have a table at the North Conway Community Center Winter Festival Feb 4
- Working with John Fuller staff on Read-A-Thon program in March

Respectfully Submitted,

David Smolen