

# Library Director Report September 19, 2016

## Administrative

- Accepted resignations of Laci Stanley and Bobbi Frasier
- Conducted job search for "Library Assistant Substitute" position
- Working with NH DOT to have blue "Library" sign placed in Conway Village as a part of the Main Street project.

## Technology

- Toured server co-location facility at Echo building
- Children's Room has borrowed a "Ozobot" for public programming from the State Library
- Library helped a few patrons with "Power School" sign-up

## Buildings and Grounds

- John Carter conducted annual sprinkler test
- CVFD conducted walk through of building for annual certificate of occupancy
- Repair work on roof began September 6th
- Attempting to receive quotes on painting face of clock
- Working with Town Officials on paving of front driveway
- Working with Town Officials on having the Town plow library sidewalks

## Professional Development

- Tara and Tessa are attending the conference "What's NEW in Children's Literature and Strategies for Using It in Your Program" November 16th
- Professional Development budget now slightly over expended

## Programming/Outreach

- Library will have a table at each school open house
- Jean Potter Murphy Cuba program had 25 attendees
- Dick Brown voting program had 12 attendees
- Director Smolen will be a guest on "Drive Time" September 23 for One Book One Valley
- Kevin Mannix program is September 27
- Bob Cotrell has started a heritage scrapbooking group

Respectfully Submitted,

David Smolen