

# Director Report 8-15-16

## Administrative

- Craig Evans began work on August 4th
- Met with Finance Director Gilligan regarding library revenue
- Confirmed with Finance Director Gilligan info library needs for annual audit
- Library transferring final 10% (\$228.40) of Mooseplate Grant to Town. Funds will be placed in the benefits line of budget.
- Obtained Recording Secretary job description
- Beginning work on 2017 budget proposal

## Technology

- Staff have worked very hard resolving Koha issues and mastering new system

## Building and Grounds

- Coil in condenser to "North Stacks" area has a hole in it and needs to be replaced. Quote for replacement from APEX is approx \$2,600.
- RWN proposal for steps should arrive soon.

## Programs

- Harry Potter program had 50 attendees and earned a front page photo in the CDS and a full page photo spread in the 8-6-16 edition
- 303 children registered for the 2016 Summer Reading Program
- Director Smolen gave presentation to Pequawket Foundation for One Book One Valley grant proposal
- Tessa representing library at United Way (Emily Benson run) early childhood education coordination/collaboration meetings which includes SAU 9 staff.

## Professional Development

- Tara and Tessa are attending the YALS conference offered by New Hampshire Library Association
- Bob Cottrell attending New Hampshire Archives Group conference

Respectfully Submitted,

David Smolen