

Director Report May 16, 2016

Administrative

- Met with Personnel Manual subcommittee. Reviewed grievance procedure section.
- Led discussion at most recent staff meeting on revisions they would like to see to the Trustee Bylaws and Grievance Procedure.
- Volunteer appreciation dinner had 41 attendees

Professional Development

- Tara McKenzie will attend webinar entitled "Serving Children with Autism Spectrum Disorder"

Collection Development

- Submitted \$3,000 grant proposal to the Gibson Woodbury Charitable Foundation for continuing work on the Samuel Bemis collection
- Staff aggressively weeding collection in anticipation of library catalog migration

Technology

- Useful public computing system is saving library money on "Computer Port" bills
- Director attended webinar for Niche Academy, an electronic resource marketing service
- 3D printing program on May 5th had 11 attendees

Programming/Outreach

- Tara McKenzie will do Friday morning story times at Rec Dept Camp this summer
- Craig Evans giving program on Samuel Bemis June 16th

Building and Grounds

- New teen furniture, courtesy of the Friends, has arrived
- Meeting with concrete contractors to repair steps to main entrance

Respectfully Submitted,

David Smolen