

The Conway Public Library Board of Trustees

Minutes

March 20, 2017

Members present: Donna Dolan; Deb Cross; David Paige; Lucy Philbrick; Linda Fox Phillips; Stacy Sand; Brian Wiggin; and David Smolen, Director.

The meeting was called to order at 4:55.

Minutes: Stacy made the motion, seconded by Deb, to approve the minutes of February 2017 as edited. The motion carried 7-0.

Treasurer's report: (Please see attached reports) Deb reported that she had made the discussed corrections to the January report. She also commented that the monies invested in the Charter Trust Fund had increased notably. Linda moved, seconded by Lucy, to approve the Treasurer's report. The motion carried 7-0.

Director's report: (Please see attached report) David stated that the interviews for the technology position are in process.

He commented that there is a need to improve the functionality of the library website to make it more accessible to mobile devices.

David reported that he will be receiving estimates from Rich Burns of Shakes and Shingles for the Insulation project. Stacy discussed the process necessary to correct the hazards of the vermiculite insulation. David will coordinate his schedule with Paul D's to obtain estimates for the abatement.

The library staff is working on the summer reading programs.

Friends of the Conway Public Library: David reported that the friends are making preparations for the April book sale. The Friends canceled their March program because of bad weather. The Friends are still seeking a new treasurer. The Friends will sponsor the Hampstead Stage Program.

New Business

1. Deb stated that the committee consisting of Stacy, Lucy and herself will in all likelihood meet again to clarify the questions as to how the trustees may use the funds now in their accounts. Lucy suggested that the committee meet with the auditors who will be

working in April to gain their perspective on the questions. Stacy stated that she still lacks clarity concerning the Trustees' discretion.

David suggested that a committee member could call Terry Knowles of the NH Attorney General's office to ask clarifying questions. Stacy will email the committee's current list of questions to the trustees. David suggested that it would be helpful for the trustees to review the current policy on gifts.

Board member issues:

1. Donna suggested that each trustee should contact members of the congressional delegation about the federal budget proposal and its impact on the library system.
2. David Smolen shared his concerns about the elimination of IMLS funds and its impact on the interlibrary loan program. He also stated that the region's librarians are planning to send a letter to the editor of local newspapers to describe the crippling effect that the president's proposed cuts would have on the state library. Donna moved, seconded by Deb, to approve the drafting by Donna, David and Stacy of a letter to the editor stating the position of the trustees.

Public Comment

1. Bill clarified that his comment at the town meeting was to defend statements by Lily.
2. Cindy LeFebvre introduced herself as a candidate for a position on the Board of Trustees.

The next meeting of the CPL Trustees will be April 24, 2017 at 5 pm.

The meeting was adjourned at 5:45pm.

Respectfully submitted,

Linda Fox Phillips, Secretary