

FRIENDS OF THE CONWAY PUBLIC LIBRARY
BOARD MEETING
May 15, 2013

Present: Janet Kucera, Amy Snow, Eileen Brochu, Shirley Young, Susan Pfeil, Betty Longley, Anne Smith, Marcia Cohl, Betty Parker, Andre Comeau, Carol Saunders, Faylene Beamis, Colleen Hill (Trustee).

Janet Kucera called the meeting to order at 3:58 pm.

Secretary's Report: The minutes from our April 17, 2013 meeting were reviewed and unanimously accepted.

Treasurer's Report: Amy Snow presented April's financial report. The report was unanimously accepted.

Old Business:

Programs – All programs in the future will need to be at 6:30-7:30 pm due to library hours, if possible. Janet Kucera has made up a “to do” list for all programs so we won't forget things needed (ie, refreshments, donation jar, putting chairs away).

Newsletter - Janet is expecting a draft of the newsletter any day and asked the newsletter committee if they could “turn edits around” within 24 hrs., which they said yes. Then it will go out to everyone for a final look before printing. A meeting on June 5th at 3 pm is scheduled for folding & stuffing envelopes.

Book Sale – Anne Smith is all set with the community center and Big Hearted Books will be picking up the leftover books after the sale on Sat. Betty L. & Anne have discussed not putting out tents for books, if the weather is sunny. Marcia Cohl volunteered to chair the baskets raffle and do the advertising & at Shaws. Andre Comeau & Betty Parker volunteered to do the Shaws day. Baskets should be at library by June 29th. Sue Pfeil will do photos of the baskets. Eileen Brochu was asked to coordinate the volunteers for set up and the day of the book sale. Amy Snow will manage the workflow on Friday & Sat.

Library Report: Betty Parker reported that the staff is doing well and having monthly staff mtgs. They have reconnected with town hall and the town engineer has come down to look at the building for possible repairs needed. The new cleaning person is doing a great job. Circulation for April is about the same as last yr. We had 60 programs in April; Olga is doing a great job on programs.

Trustee Report: Colleen Hill asked our opinion of how the new library hours are working, everyone seemed to think they were fine. Trustees commented that the new mulch looked great in the gardens. Trustees will be discussing again the possible parking lot across the street. Amy Snow said the Trustees' facility committee has been disbanded. Amy told the Trustees that FOL were interested in

the project of “no parking” signs, but no vote was taken as we needed specific costs. Hopefully in our June mtg. this project will be finalized and we can vote on it.

New Business:

Janet Kucera told the Friends that someone had donated a large amount of books to the library and was appalled they didn't receive a thank you for the donation. Janet got their information and sent a thank you to them immediately. We can do this at any time people request it, however, we all thought most people don't expect this.

Amy Snow suggested that FOL could pay for name tags if the librarians decide to wear them so patrons know who they are. Betty Parker commented that most of them already have them and just don't wear it. Betty will let us know if they need new ones that FOL can pay for.

Anne Smith reminded us of the Volunteer Appreciation Dinner scheduled for Friday, May 17th at 6 pm.

Meeting was adjourned at 4:58 pm.

Dates to Remember:

- Next FOL meeting is on [June 19th at 4 pm.](#)
- Newsletter Stuffing: [June 5th at 3 pm](#)
- Annual Book Sale & Basket Raffle: [July 27th 9 am to 2 pm](#)

Respectfully submitted,

Susan Pfeil
Secretary